

**West Ossipee Fire Precinct  
Commissioners Meeting  
January 15, 2024**

**Commissioners:** Gregory Howard, Tara Parent, Patricia Pustell

**Recorded by:** Gregory Howard- Commissioner

**Call to Order:** Howard called the meeting to order at 6:04 PM.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Parent, to approve January 2, 2024 Public Meeting Minutes as presented. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Pustell, to approve January 8, 2024 Public Meeting Minutes as presented. **All in favor, motion passed.**

**2. Purchase Orders**

None

**3. Review and Approval of Manifest**

**Motion:** by Howard, seconded by Parent, to approve the payables manifest dated January 15, 2024 totaling \$5,251.58. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

**4. Treasurer's Report** – Commissioner Howard reviewed the December 2023 Treasurer's Report for those present.

**Motion:** by Howard, seconded by Parent, to approve the Treasurer's Report as presented. **All in favor, motion passed.**

**5. Mail-**

**Chalmers Insurance Group-** Correspondence dated December 28, 2023 presents Surety Bond for Treasurer for 2024.

**6. New Business**

**A. 2023 Audit-** Review Plodzick & Sanderson document package regarding 2023 Audit. Commissioner Howard to email Plodzick & Sanderson that onsite meeting to occur on February 8, 2024.

**Motion:** by Howard, seconded by Pustell, to sign the Plodzick & Sanderson Engagement Letter. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Parent, to submit the completed questionnaire to Plodzick & Sanderson. **All in favor, motion passed.**

7. **Old Business**

A. **2024 Budget-** Commissioners to raise the Fire line item by \$15,000 due to the longevity bonuses. Adjustment of the proposed 2024 Budget Warrant Article in the NH Department of Revenue Administration (DRA) website portal to be completed by Commissioner Parent.

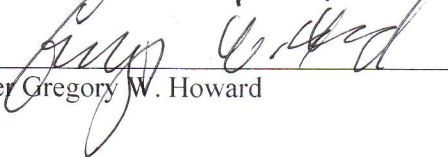
8. **Public Comment**

**Town of Ossipee Monthly Payments-** Treasurer Hooper asked why the Town the December 2023 checks were delayed. Commissioner Howard to email the Selectmen requesting explanation on the delay.

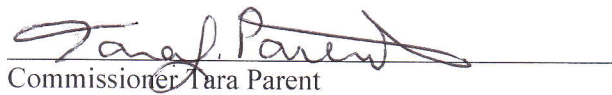
9. **Adjournment**

**Motion:** by Howard, seconded by Parent, to adjourn the public portion of the meeting. **All in favor, motion passed.** The meeting adjourned at 6:55 PM.

Approved on February 5, 2024

  
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Commissioner Gregory W. Howard

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Commissioner Patricia Pustell

  
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Commissioner Tara Parent