

**West Ossipee Fire Precinct
Commissioners Meeting
January 2, 2024**

Commissioners: Gregory Howard, Tara Parent, Patricia Pustell

Recorded by: Gregory Howard- Commissioner

Call to Order: Howard called the meeting to order at 6:04 PM.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Pustell, to approve December 18, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, second by Parent, to approve the purchase order to Home Depot for an exterior door and combination lockset for Central Station for \$550.00. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Pustell, to approve the payables manifest dated January 2, 2024 totaling \$5,620.51. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

Motion: by Howard, seconded by Parent, to approve the payroll manifest dated December 2023 with a total gross payroll of \$15,708.29 and an EFTPS payment of \$3,213.98. **All in favor, motion passed.**

4. Fire Chief's Report – Commissioner Howard reviewed the December 2023 Activity Report for those present.

Motion: by Howard, seconded by Pustell, to approve the Fire Chief's Report as presented. **All in favor, motion passed.**

5. Mail- Liberty Mutual Surety- Correspondence noting the Treasurer's bond renewal dated December 31, 2023 for \$5,000.

Town of Ossipee- Tax bills for the Central Station and Jewell Hill Station properties in the amount of \$0.00.

6. Old Business

A. 2024 Budget- Commissioners set to meet on January 8, 2024 at 6 PM at Central Station for training on inputting the proposed 2024 Budget and Warrant Articles into the NH Department of Revenue Administration (DRA) website portal. Meeting Notice to be posted. Chief Huddleston notes that the proposed 2024 Budget might need to be increased due to the longevity bonuses.

6. New Business


A. 2023 Audit- Plodzik & Sanderson looking to schedule their onsite meeting on February 8th or 9th. Precinct Administrative Assistant Andrea Ouellette asked for onsite meeting to be scheduled for February 8th to avoid work conflicts. Will follow-up with the Auditors.

7. Public Comment

8. Adjournment

Motion: by Howard, seconded by Parent, to adjourn the public portion of the meeting. **All in favor, motion passed.** The meeting adjourned at 6:44 PM.

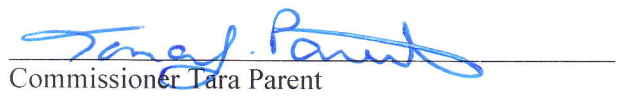
Approved on 1/15/2024



Commissioner Gregory W. Howard



Commissioner Patricia Pustell



Commissioner Tara Parent