

West Ossipee Fire Precinct
Commissioners Meeting
October 2, 2023

Commissioners: Greg Howard, Tara Parent, Patricia Pustell
Recorded by: Greg Howard- Commissioner
Call to Order: Howard called the meeting to order at 6:01 PM.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Parent, to approve September 18, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

2. Purchase Orders

None

3. Review and Approval of Manifests

Motion: by Howard, seconded by Pustell, to approve the payables manifest dated October 2, 2023 totaling \$1,450.05. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

Motion: by Howard, seconded by Parent, to approve the payroll manifest dated September 2023 totaling \$16,836.93 with an EFTPS of \$4,274.41. **All in favor, motion passed.**

Treasurer's Report – Discussion on Quicken not reconciling, but reconciled in the Treasurer's ledger. Treasurer Hooper will continue to investigate the discrepancy in the Quicken software.

Motion: by Howard, seconded by Parent, to approve the Treasurer's Report as reconciled in the ledger and presented. **All in favor, motion passed.**

4. Mail

Technology Assigned NEIS- Workers Compensation Reinstatement Notice.
Audit submitted in July 2023 updated Workers Compensation coverage.

NH Employment Security- Quarterly Tax Report form.

6. Old Business

A. Disposal of Department Property- Awaiting an answer from the NH DRA on needed process. Previous sale of a department engine we used the bid process. Chief Huddleston noted we should sell the Aerial by January 1st.

B. Annual Reviews- Deputy Chief Ted Call's to be conducted at October 16th meeting.

7. New Business

A. Dedication of New Aerial Apparatus- Dedication ceremony is scheduled for October 28, 2023 at 10 AM at the Jewell Hill Station. Department members donated the \$370.00 for the lettering/markings on the new apparatus. The Commissioners thanked the department members for their donation.

8. Public Comment

9. Adjournment

Motion: by Howard, seconded by Pustell, to adjourn the public portion of the meeting. **All in favor, motion passed.** The meeting adjourned at 6:42 PM.

Approved on _____

Commissioner Gregory W. Howard

Patricia R Pustell 10-16-2023

Commissioner Patricia Pustell

Tara Parent 10/16/2023

Commissioner Tara Parent