

**West Ossipee Fire Precinct
Commissioners Meeting
September 18, 2023**

Commissioners: Greg Howard, Tara Parent, Patricia Pustell

Recorded by: Greg Howard- Commissioner

Call to Order: Howard called the meeting to order at 6:02 PM.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Parent, to approve September 5, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

Motion: by Howard, seconded by Pustell, to approve September 5, 2023 Non-Public Meeting Minutes as presented and for the meeting minutes to not be sealed. **All in favor, motion passed.**

2. Purchase Orders

None

3. Debit Card Transactions

-Approved four (4) Debit Card Transactions submitted by Chief Huddleston.

4. Review and Approval of Manifests

Motion: by Howard, seconded by Parent, to approve the payables manifest dated September 18, 2023 totaling \$2,840.54. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

5. Treasurer's Report – Commissioner Howard reviewed the August 2023 Treasurer's Report for those present. Treasurer Hooper noted a discrepancy with the Northway Bank Statement and cannot reconcile in Quicken software.

Motion: by Howard, seconded by Pustell, to approve the Treasurer's Report as presented. **All not in favor, motion did not pass.** Treasurer Hooper to work on determining the issue and generate a revised Treasurer's Report.

6. Mail

None

6. Old Business

A. Biweekly Payroll- Nothing new presented.

Motion: by Howard, seconded by Pustell, to cease further discussion of Biweekly Payroll. **All in favor, motion passed.**

7. **New Business**

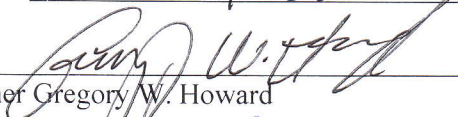
A. Disposal of Equipment Policy- Nothing found in past meeting minutes regarding a policy pertaining to disposal of equipment. Commissioners will follow guidance from the NH DRA regarding how disposal/sale of equipment is to be conducted.

8. **Public Comment**


9. **Adjournment**

Motion: by Howard, seconded by Pustell, to adjourn the public portion of the meeting. **All in favor, motion passed.** The meeting adjourned at 6:30 PM.

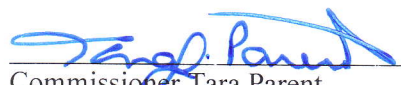
Approved on Oct. 2, 2023



Commissioner Gregory W. Howard



Commissioner Patricia Pustell



Commissioner Tara Parent