

**West Ossipee Fire Precinct  
Commissioners Meeting  
September 5, 2023**

**Commissioners:** Greg Howard, Tara Parent, Patricia Pustell

**Recorded by:** Greg Howard- Commissioner

**Call to Order:** Howard called the meeting to order at 6:00 PM.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Pustell, to approve August 21, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, second by Parent, to approve the purchase order to Great Brook Academy for an OEC to EMT Course in the amount of \$750.00. **All in favor, motion passed.**

**Motion:** by Howard, second by Parent, to approve the purchase order to Ben's Uniforms for two (2) Class A uniforms in the amount of \$2,800.00. **All in favor, motion passed.**

**Motion:** by Howard, second by Pustell, to approve the purchase order to Eckhoff's Autobody for the crash repairs to Utility 1 in the amount of \$1,050.00. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Parent, to approve the payables manifest dated September 5, 2023 totaling \$4,564.68. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Pustell, to approve the payroll manifest dated August 2023 with a total gross payroll of \$17,942.16 with an EFTPS of \$3,779.56. **All in favor, motion passed.**

**4. Fire Chief's Report** – Commissioner Howard reviewed the August 2023 Activity Report for those present.

**Motion:** by Howard, seconded by Parent, to approve the Fire Chief's Report as presented. **All in favor, motion passed.**

**5. Mail**

None

**6. Old Business**

A. **Annual Reviews**- None tonight. Deputy Chief Ted Call's review will at October meeting. The other officers' reviews are completed.

B. **Biweekly Payroll**- Nothing new presented.

7. **New Business**

A. **Aerial Training**- Training with new Aerialscope continues. Department is looking into State Academy Course being taught in West Ossipee with the Wolfeboro Fire Department and other miscellaneous Departments participating.

B. **Disposal of Equipment Policy**- Chief Huddleston raised the question of the ability of the Precinct to dispose of the older Aerial Apparatus via Craigslist. Commissioners will have to research current policy.

C. **Lost Portable Radio**- Chief Huddleston reports a current Department member has misplaced his portable radio and cannot find. The member will be responsible for replacing the portable radio with a comparable radio.

8. **Public Comment**

9. **Adjournment**

**Motion:** by Howard, seconded by Parent, to adjourn the public portion of the meeting. **All in favor, motion passed.** The meeting adjourned at 7:00 PM.

Approved on 9/18/2023

  
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Commissioner Gregory W. Howard

  
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Commissioner Patricia Pustell

  
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Commissioner Tara Parent