

**West Ossipee Fire Precinct
Commissioners Meeting
August 21, 2023**

Commissioners: Greg Howard, Tara Parent, Patricia Pustell

Recorded by: Greg Howard- Commissioner

Call to Order: Howard called the meeting to order at 6:04 PM.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Parent, to approve August 7, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

Motion: by Howard, seconded by Parent, to approve August 7, 2023 Non-Public Meeting Minutes as presented. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, second by Pustell, to approve the purchase order to Lakes Region Apparatus for Tower 1 maintenance in the amount of \$437.94. **All in favor, motion passed.**

Motion: by Howard, second by Parent, to approve the purchase order to Ossipee Mountain Electronics for a radio in the Aerialscope in the amount of \$1,561.70. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Parent, to approve the payables manifest dated August 21, 2023 totaling \$4,283.88. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

4. Treasurer's Report – Commissioner Howard reviewed the July 2023 's Report for those present.

Motion: by Howard, seconded by Parent, to approve the Treasurer's Report as presented. **All in favor, motion passed.**

5. Mail

None

6. Old Business

A. Annual Reviews- None tonight. Officer reviews resume at next meeting.

B. Biweekly Payroll- The auditors- Plodzick & Sanderson noted no issue with biweekly payroll. Discussion ensued that centered on the limited number of Department members involved and the hardship in producing a biweekly payroll and the extra cost.

7. **New Business**

A. **September 4, 2023 Meeting-** Discussion regarding the regularly scheduled meeting falls on Labor Day.

Motion: by Howard, seconded by Parent, to reschedule the meeting to Tuesday, September 5, 2023. **All in favor, motion passed.**

8. **Public Comment**

A. **Commissioner Search-** Treasurer Hooper noted that the search for a candidate to fill the Commissioner position to be vacated in March 2024 needs to start to ensure potential individuals have the opportunity to observe the Board of Commissioners operate. Several Precinct residents will be approached regarding interest in the position.

B. **QuickBooks-** Continued issues with the Online Version. Need to look at Desktop Version and whether the Precinct can convert away from the online version.

9. **Adjournment**

Motion: by Howard, seconded by Pustell, to adjourn the public portion of the meeting. **All in favor, motion passed.** The meeting adjourned at 6:43 PM.

Approved on Sept. 5, 2023



Commissioner Gregory W. Howard



Commissioner Patricia Pustell



Commissioner Tara Parent