

**West Ossipee Fire Precinct  
Commissioners Meeting  
August 7, 2023**

**Commissioners:** Greg Howard, Tara Parent, Patricia Pustell

**Recorded by:** Greg Howard- Commissioner

**Call to Order:** Howard called the meeting to order at 6:05 PM.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Pustell, to approve July 17, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, second by Parent, to approve the purchase order to the Ben's Uniforms not to exceed \$400.00. **All in favor, motion passed.**

**Motion:** by Howard, second by Pustell, to approve the purchase order to Lakes Region Fire Apparatus for Engine 2 maintenance and annual inspection not to exceed \$1,750.00. **All in favor, motion passed.**

**Motion:** by Howard, second by Pustell, to approve the purchase order to Lakes Region Fire Apparatus for Engine 1 maintenance and annual inspection not to exceed \$1,750.00. **All in favor, motion passed.**

**Motion:** by Howard, second by Parent, to approve the purchase order to Lakes Region Fire Apparatus for Rescue maintenance and annual inspection not to exceed \$1,250.00. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Parent, to approve the payables manifest dated August 7, 2023 totaling \$4,797.57. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Parent, to approve the payroll manifest dated July 2023 with a total gross payroll of \$23,625.91 with a EFTPS not to exceed \$5,100.89. **All in favor, motion passed.**

**4. Fire Chief's Report** – Commissioner Howard reviewed the July 2023 Fire Chief's Report for those present.

**Motion:** by Howard, seconded by Pustell, to approve the Fire Chief's Report as presented. **All in favor, motion passed.**

5. Mail

-NH Department of Revenue Administration- Former Commissioner Denise Castle attended the NH DRA workshop at Ossipee Town Hall and picked up paperwork for the Precinct.

6. Old Business

A. Tower Truck Replacement- The 2010 Pierce Aerialscope is now registered with the State of New Hampshire. Awaiting radio installation and State Inspection. Department members to conduct training on the Aerialscope on August 23<sup>rd</sup> at 6 PM.

B. Annual Reviews- Commissioners to conduct William Wrigley's review in Non-Public Session tonight. Reviews of the other officers targeted to occur at subsequent meetings.

7. New Business

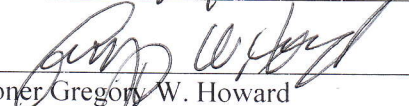
A. Biweekly Payroll- Several members of the Fire Department requested the Precinct look at doing payroll on a bi-weekly basis. Discussion ensued.

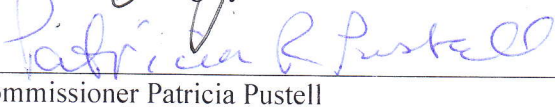
Motion: by Howard, seconded by Parent, to not consider doing biweekly payroll. Additional discussion on the motion. **All in not favor, motion did not pass.** Additional investigation needed into implementing biweekly payroll to determine whether feasible.

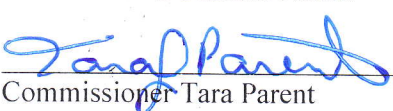
8. Adjournment

Motion: by Howard, seconded by Parent, to adjourn the public portion of the meeting. **All in favor, motion passed.** The meeting adjourned at 7:00 PM.

Approved on 8/21/03

  
Commissioner Gregory W. Howard

  
Commissioner Patricia Pustell

  
Commissioner Tara Parent