

**West Ossipee Fire Precinct
Commissioners Meeting
June 19, 2023**

Commissioners: Greg Howard, Patricia Pustell, Tara Parent

Recorded by: Greg Howard- Commissioner

Call to Order: Howard called the meeting to order at 6:06 PM.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Pustell, to approve June 5, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

Motion: by Howard, seconded by Parent, to approve June 5, 2023 Non-Public Meeting Minutes as presented and for the minutes to remain sealed. **All in favor, motion passed.**

2. Purchase Orders

-None

3. Review and Approval of Manifests

Motion: by Howard, seconded by Parent, to approve the 1st payables manifest dated June 19, 2023 totaling \$1,946.13. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

Motion: by Howard, seconded by Pustell, to approve the 2nd payables manifest dated June 19, 2023 totaling \$25.00. **All in favor, motion passed.**

4. Treasurer's Report – Treasurer Terri Hooper reviewed the May 2023 Treasurer's Report for those present.

Motion: by Howard, seconded by Parent, to approve the Treasurer's Report as presented. **All in favor, motion passed.**

5. Mail

-**Workers Compensation**- Mail Audit dated June 3, 2023 with due date of July 24, 2023. Chief Huddleston to complete the Audit.

-**Staples Business** – Citi Bank closing the current Staples Credit Card accounts.

-**Plodzick & Sanderson**- Three (3) hard copies of the 2022 Audit Report received.

6. Old Business

A. 2022 Audit- Digital copy of the 2022 Audit previously received and posted on the Precinct website.

B. Tower Truck Replacement- The Sayville Fire Department targeting to finalize the sale of 2010 Pierce Aerialscope on June 26th. Awaiting information from Sayville Fire Department to complete the transaction. Chief Huddleston will forward information to the Finance Company once received.

Motion: by Howard, seconded by Pustell, to withdraw the \$100,000.00 from Northway Bank upon receipt of information from the Attorneys for the down payment. **All in favor, motion passed.**

C. Annual Reviews- Commissioners conducted Fire Chief Huddleston's review in Non-Public Session on June 5, 2023. Upon completion of the annual review the Commissioners reappointed Carl Huddleston as Fire Chief for this year. Reviews of the officers targeted to occur at subsequent meetings.

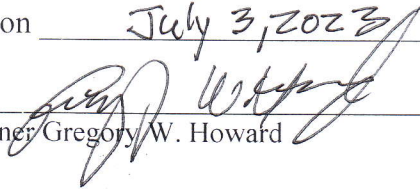
7. New Business

- **Northway Bank-** Chief Huddleston asked about a debit card for his use to pick-up and deliver the 2010 Aerialscope. The debit card will be needed to cover the cost of the Ferry from Long Island to Connecticut; cost of fuel; tolls; etc. Commissioner Howard will contact Northway Bank regarding the issue.

9. Adjournment

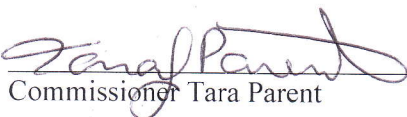
Motion: by Howard, seconded by Pustell, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 6:48 PM.

Approved on July 3, 2023



Commissioner Gregory W. Howard

Commissioner Patricia Pustell



Commissioner Tara Parent