

**West Ossipee Fire Precinct
Commissioners Meeting
June 5, 2023**

Commissioners: Greg Howard, Patricia Pustell, Tara Parent

Recorded by: Greg Howard- Commissioner

Call to Order: Howard called the meeting to order at 6:05 PM.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Parent, to approve May 15, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Pustell, to approve a purchase order to Grainger for a pair of Forest Fire Boots in the amount of \$366.61. **All in favor, motion passed.**

Motion: by Howard, seconded by Parent, to approve a purchase order to Solo Schools for a Wilderness EMT Course in the amount of \$3,395.00. **All in favor, motion passed.**

Motion: by Howard, seconded by Pustell, to approve a purchase order to the US Postal Service for a roll of stamps in the amount of \$63.00. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Parent, to approve the payables manifest dated June 5, 2023 totaling \$16,519.38. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

Motion: by Howard, seconded by Pustell, to approve the payroll manifest dated May 2023 totaling \$22,873.00 with an EFTPS of \$4,904.52. **All in favor, motion passed.**

4. Fire Chief's Report – Commissioner Howard reviewed the April 2023 West Ossipee Fire Department Activity Report for those present.

Motion: by Howard, seconded by Parent, to approve the Fire Chief's Report as presented. **All in favor, motion passed.**

5. Mail

-White Mountain Oil & Propane- letter dated May 18, 2023 noting the cost of Propane for the period June 1, 2023 to May 31, 2024 would be \$1.84/gallon.

-GW Brooks & Son- Proposal to fix damage to lawn areas at Jewell Hill Station from

snow plowing. Discussion ensued regarding the damage from plowing and whether GW Brooks should be responsible. Proposal tabled to allow more communication with GW Brooks regarding the plowing damage.

-Boiler Permit Fees- Four (4) permit fees totaling \$100.00 and one (1) permit at \$30.00 received.

Motion: by Howard, seconded by Parent, to accept the boiler permit fees totaling \$130.00. **All in favor, motion passed.**

6. Old Business

A. 2022 Audit- Highlights of the Draft Audit reviewed.

Motion: by Howard, seconded by Parent, to accept the Draft Audit report as presented. **All in favor, motion passed.** Commissioner Howard to contact Plodzik & Sanderson regarding the release of the final report.

B. Tower Truck Replacement- No news on a delivery date, expectation is late July. The \$100,000.00 in funds released by the Trustees of the Trust Funds deposited at Northway Bank.

C. Annual Reviews- Commissioners to conduct Fire Chief Huddleston's review in Non-Public Session after the Public Session closed. Reviews of the officers will occur at subsequent meetings.

7. New Business

- Spectrum- Officer Wrigley stated the cable box for Central Station not functioning and asked if the Precinct can get a replacement from Spectrum. Commissioner Howard will contact Spectrum regarding the issue.

9. Adjournment

Motion: by Howard, seconded by Parent, to adjourn. **All in favor, motion passed.** The meeting adjourned at 6:52 PM.

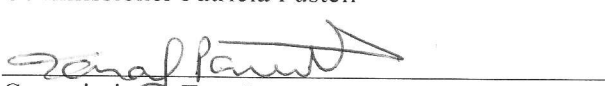
Approved on June 17, 2023



Commissioner Gregory W. Howard



Commissioner Patricia Pustell



Commissioner Tara Parent