

**West Ossipee Fire Precinct
Commissioners Meeting
May 15, 2023**

Commissioners: Greg Howard, Patricia Pustell, Tara Parent

Recorded by: Greg Howard- Commissioner

Call to Order: Howard called the meeting to order at 6:04 PM.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Pustell, to approve May 1, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

2. Purchase Orders

ITE Fire Apparatus- for a pneumatic throttle valve assembly for Tower 1 in the amount of \$504.10 approved/signed by Pustell and Parent on May 8, 2023.

3. Review and Approval of Manifests

Motion: by Howard, seconded by Pustell, to approve the payables manifest dated May 15, 2023 totaling \$15,850.41. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

4. Treasurer's Report – Commissioner Howard reviewed the April 2023 Treasurer's Report for those present.

Motion: by Howard, seconded by Parent, to approve the Treasurer's Report as presented. **All in favor, motion passed.**

5. Mail

-None

6. Old Business

A. 2022 Audit- Draft Audit received from the Auditors, review will occur at June 5th meeting.

B. Tower Truck Replacement- No response from the Trustees of the Trust Funds regarding the request to withdraw \$100,000.00 from the Capital Reserve Account for the down payment. Commissioner Howard to follow-up with the Trustees regarding the release of the funds. 1st Payment on replacement Aerial Apparatus will be April 15, 2024. Chief Huddleston will need authorization to use the Precinct Debit Card for fuel and Ferry when picking up the replacement Aerial Apparatus. Chief Huddleston noted that it will likely be best to sell Tower 1 through a Broker to get more exposure and potentially more money from sale.

C. **Annual Reviews**- Commissioners to conduct Fire Chief Huddleston's review at June 5th meeting. Reviews of the officers will occur at subsequent meetings.

7. **New Business**

- None

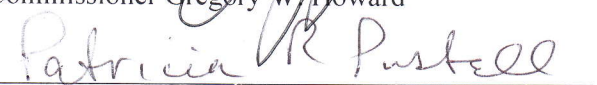
9. **Adjournment**

Motion: by Howard, seconded by Parent, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 6:39 PM.

Approved on June 5, 2023



Commissioner Gregory W. Howard



Commissioner Patricia Pustell



Commissioner Tara Parent