

**West Ossipee Fire Precinct
Commissioners Meeting
April 17, 2023**

Commissioners: Greg Howard, Patricia Pustell, Tara Parent

Recorded by: Greg Howard- Commissioner

Call to Order: Howard called the meeting to order at 6:02 PM.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Parent, to approve April 3, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

Motion: by Howard, seconded by Pustell, to approve April 6, 2023 Public Special Meeting Minutes as presented. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, second by Pustell, to approve reimbursing Jessica Colpoys for zipper replacement on two (2) jackets in the amount of \$90.00. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Pustell, to approve the payables manifest dated April 17, 2023 totaling \$8,041.59. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

4. Treasurer's Report – Commissioner Howard reviewed the March, 2023 Treasurer's Report for those present.

Motion: by Howard, seconded by Parent, to approve the Treasurer's Report as presented. **All in favor, motion passed.**

5. Mail

-White Mountain Oil & Propane- Annual Heating System Service Contracts for Central Station and Jewell Hill Station. The Annual Service Contracts are \$320.00 for each station.

Motion: by Howard, seconded by Parent, to approve the Service Contracts for Central Station and Jewell Hill Station. **All in favor, motion passed.**

-NH Municipal Association- Letter dated April 7, 2023 regarding past legal inquiries from the Legal Advisory Service. Letter provides notice that client files older than January 1, 2015 can be requested to be returned or they will be discarded/destroyed after July 10, 2023.

Motion: by Howard, seconded by Parent, to contact the NH Municipal Association to return any files to the West Ossipee Fire Precinct. **All in favor, motion passed.**

Ossipee Trustees of the Trust Funds- March 31, 2023 report of fund balances. The West Ossipee Fire Department Equipment Capital Reserve Fund has a current balance of \$118,249.10 and the Jewell Hill Station Fire Suppression System Expendable Trust Fund has a current balance of \$100,333.29.

6. Old Business

A. 2022 Audit- No response from the Auditors following their field visit.

B. Tower Truck Replacement- Reviewed the KS State Bank Agreement dated April 14, 2023 for financing of the purchase of the Aerialscope Truck.

Motion: by Howard, seconded by Parent, to sign the KS State Bank Finance Agreement. **All in favor, motion passed.**

Motion: by Howard, seconded by Parent, to contact the Trustees of the Trust Funds to request withdrawing \$100,000.00 from the West Ossipee Fire Department Equipment Capital Reserve Fund for the down payment for the Aerialscope Truck. **All in favor, motion passed.**

7. New Business

- Great Hill Fire Tower- Chief Huddleston presented a Memorandum of Understanding (MOU) with the Town of Tamworth for the installation of a radio repeater on the Great Hill Fire Tower. Chief Huddleston noted that the Precinct would be responsible for our installed equipment and the expense of electricity. Discussion ensued over the need to make progress on eventually using this site to replace the Whittier Tower site once the 5-year contract ends.

Motion: by Howard, seconded by Parent, to execute the MOU. **All in favor, motion passed.**

- Jewell Hill Station Flood Elevation Certificate- Chief Huddleston presented that he had received the Jewell Hill Flood Elevation Certificate from White Mountain Survey & Engineering. Chief Huddleston forwarded the certificate to Green Associates and that the Precinct would receive a reduction in the cost of insurance for the building

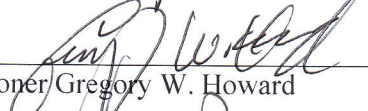
Public Comments

-None

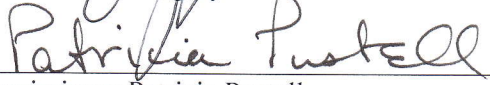
9. Adjournment

Motion: by Howard, seconded by Pustell, to adjourn. **All in favor, motion passed.** The meeting adjourned at 7:02 PM.


Approved on May 1, 2023



Commissioner Gregory W. Howard



Commissioner Patricia Pustell



Commissioner Tara Parent