

**West Ossipee Fire Precinct
Commissioners Meeting
April 3, 2023**

Commissioners: Greg Howard, Patricia Pustell, Tara Parent

Recorded by: Greg Howard- Commissioner

Call to Order: Howard called the meeting to order at 6:13 PM.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Pustell, to approve March 20, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, second by Pustell, to approve purchasing a twelve (12) camera system for Central Station from Swann for \$604.99. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Parent, to approve the payables manifest dated April 3, 2023 totaling \$6,030.65. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. Discussion ensued regarding an invoice for \$3,908.20 from Industrial Protection Services, LLC dated 2021. **All in favor, motion passed.**

Motion: by Howard, seconded by Pustell, to approve the second payables manifest dated April 3, 2023 totaling \$50.00. **All in favor, motion passed.**

Motion: by Howard, seconded by Parent, to approve the payroll manifest dated March 2023 for a gross payroll of \$16,791.66 and a EFTPS of \$3,695.82. **All in favor, motion passed.**

4. Fire Chief's Report – Commissioner Howard reviewed the March, 2023 Fire Chief's Report for those present.

Motion: by Howard, seconded by Parent, to approve the Fire Chief's Report as presented. **All in favor, motion passed.**

5. Mail

-NH Employment Security- Employer Quarterly Tax Report to be signed and submitted.

6. Old Business

A. 2023 Annual Meeting- Email received from Plodzik & Sanderson regarding the question of potential conflict with two family members serving as commissioners. Plodzik & Sanderson and NH DRA noted there is no statutory issue. They cited NH RSA 669:7- Incompatibility of Offices. Tara Parent has assumed her elected position

as a Precinct Commissioner. Completed MS-232 signed by Clerk Allenson and Commissioner Howard to upload to the NH DRA portal.

B. 2022 Audit- No response from the Auditors following their field visit.

C. Tower Truck Replacement- Michelle Clark- NH DRA notes that with the \$50,000.00 transferred to the Capital Reserve Account within the 10 days of the Annual Meeting; the finance agreement contains an escape clause; and the annual finance payment would be a separate warrant article each year the Precinct can purchase the Aerial Apparatus. The NH DRA noted that the Audit for 2023 will need to discuss the scenario. Questions on the timing of the finance payments needs to be addressed with Municipal Leasing.

Motion: by Howard, seconded by Parent, to authorize Chief Huddleston to contact Municipal Leasing on the finance details. **All in favor, motion passed.**

D. Radio Repeater Contract- Discussion ensued on alternative options for a repeater. Concern was expressed by Chief Huddleston that the Department would lose communication capability if the contract is not signed as service would be terminated the next day. Commissioners Howard and Pustell expressed frustration over the situation of the contract being forwarded with no time or opportunity to find alternatives. And unfortunately, the Contract cannot be terminated once signed. The Commissioners feel like they are being held hostage. The Commissioners need questions answered regarding a shorter term, etc. Chief Huddleston's attempt to contact John Kenney- Whittier Communications was unsuccessful. The Whittier Communications LLC contract could not be signed as it needs to be corrected to name the West Ossipee Precinct as the Lessee versus the Fire Department and update dates. Commissioner Howard to contact John Kenney and forward the needed edits to the contract. Once updated information from John Kenney and revised contract received the Commissioners need to hold a special meeting to review and discuss.

Motion: by Howard, seconded by Parent, to hold a special meeting once the updated contract is received. **All in favor, motion passed.**

Commissioner Howard will notify everyone once he has received the updated contract and will post the notice of the meeting on the website and at the West Ossipee Post Office to give the required 24 hours' notice.

7. New Business

- **Central Station Flag Pole-** Commissioner Pustell asked who is responsible for/controls the flag pole. Chief Huddleston responded that Firefighter Glen Tucker typically raises and lowers the flag, otherwise he will.

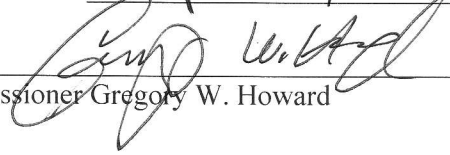
Public Comments

-None

9. Adjournment


Motion: by Howard, seconded by Pustell, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 7:53 PM.

Approved on April 17, 2023



Commissioner Gregory W. Howard

Commissioner Patricia Pustell



Commissioner Tara Parent