

**West Ossipee Fire Precinct
Commissioners Meeting
February 20, 2023**

Commissioners: Greg Howard, Patricia Pustell, Denise Castle

Recorded by: Greg Howard- Commissioner

Call to Order: Howard called the meeting to order at 6:05 PM.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Castle, to approve February 6, 2023 Public Meeting Minutes as presented. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, second by Pustell, to approve purchasing file boxes from Staples for \$55.98. **All in favor, motion passed.**

Motion: by Howard, second by Pustell, to approve purchasing a pair of Firefighting Boots from Bergeron Protective Clothing for \$680.00. **All in favor, motion passed.**

Motion: by Howard, second by Castle, to approve replacing the parking brake control on Rescue 1 by Lakes Region Fire Apparatus not to exceed \$850.00. **All in favor, motion passed.**

Motion: by Howard, second by Pustell, to approve reimbursing Glenn Tucker for the purchase of supplies for installing the cameras at the Jewell Hill Station for \$174.50. **All in favor, motion passed.**

Motion: by Howard, second by Castle, to approve Annual Ladder Testing by American Test Center not to exceed \$2,500.00. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Pustell, to approve the payables manifest dated February 20, 2023 totaling \$7,406.88. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

4. Treasurer's Report – Commissioner Howard reviewed the February 1, 2023 Treasurer's Report for those present and attending via conference call.

Motion: by Howard, seconded by Pustell, to approve the Treasurer's Report as presented. **All in favor, motion passed.**

5. Mail –

-**Northway Bank**- 2022 Federal Interest Income Tax form.

-**Liberty Mutual Surety**- Proxy Card for Annual Meeting of Shareholders. Proxy voting card completed and mailed.

6. Old Business

A. 2023 Budget- Ossipee Budget Committee to sign the Precinct MS-737 at meeting on February 22, 2023. Commissioner Howard to pick-up the signed form at the meeting for delivery to Clerk Allenson.

B. 2023 Annual Meeting- Commissioner Howard to contact the Conway Daily Sun regarding posting the Meeting Notice on March 7 and 10, 2023 in the newspaper. Clerk Allenson to post the Warrant Articles and MS-737 at the West Ossipee Post Office and Ossipee Town Hall. Commissioner Howard to also post the Warrant Articles and MS-737 on the Precinct website. Clerk Allenson unable to attend the Annual Meeting, arrangements to be made for covering her absence. Final organization to occur at the March 6, 2023 meeting.

C. Purchasing Policy #2008-001- Draft changes to the policy reviewed and discussed. Final changes to be reviewed and approved at the March 6, 2023 meeting.

D. 2022 Audit- Commissioner Castle and Administrative Assistant Ouellette met with representatives of Plodzick & Sanderson February 16, 2023 for their field portion of their audit. Plodzick & Sanderson awaiting signed/executed contract. Commissioner Howard to forward the executed contract. Questions raised on payables procedure. Currently awaiting response from Plodzick & Sanderson on follow-up.

7. New Business

- **Whittier Communications**- John Kenney is selling his communications company and the use of his tower on Mount Whittier for our radio communications will no longer be free. He has notified us that the expense going forward will be \$500/month until a new contract is forwarded by the new owner.

- **Knight Security**- Need to update the contact list.

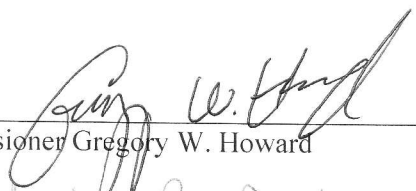
8. Public Comments

-None

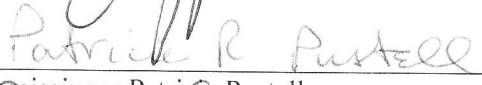
9. Adjournment

Motion: by Howard, seconded by Pustell, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 7:31 PM.


Approved on March 6, 2023



Commissioner Gregory W. Howard



Commissioner Patricia Pustell



Commissioner Denise Castle