

**West Ossipee Fire Precinct  
Commissioners Meeting  
January 2, 2023**

**Commissioners:** Greg Howard, Patricia Pustell, Denise Castle

**Recorded by:** Greg Howard- Commissioner

**Call to Order:** Howard called the meeting to order at 6:03 PM.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Pustell, to approve December 19, 2022 Public Meeting Minutes as presented. **All in favor, motion passed.**

**2. Purchase Orders**

**None**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Castle, to approve the payables manifest dated January 2, 2023 totaling \$2,371.54. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Pustell, to approve the payroll manifest dated December 2022 with a gross payroll of \$15,777.13 with a Federal Tax payment of \$3,320.76. **All in favor, motion passed.**

**4. Fire Chief's Report –** Commissioner Howard reviewed the West Ossipee Fire Rescue December 2022 Activity Report for those present.

**Motion:** by Howard, seconded by Castle, to approve the Fire Chief's Report as presented. **All in favor, motion passed.**

**5. Treasurer's Report –** Commissioner Howard reviewed the West Ossipee Fire Precinct December 1, 2022 Treasurer's Report for those present.

**Motion:** by Howard, seconded by Castle, to approve the Treasurer's Report as presented. **All in favor, motion passed.**

**6. Mail –**

**-Chalmer Insurance-** December 20, 2022 letter noting Bond Renewal for Treasurer.

**-NH Employment Security-** Quarterly Report Form.

**-Eastern Propane-** Payment for two (2) permits totaling \$75.00.

**Motion:** by Howard, seconded by Castle, to accept the payment from Eastern Propane. **All in favor, motion passed.**

7. **Old Business**

A. **2023 Budget-** We will review our Budget vs. Actual report at the January 16<sup>th</sup> meeting to adjust the proposed 2023 Budget.

8. **New Business**

- **Fire Department Pay Rates-** Discussion ensued regarding need to adjust pay rates due to inflation. Discussion centered on the need to review the October 2021 policy and propose changes/adjustment to the base rate of \$12.50/hour and certification/time of service rates. Work to make changes at January 16<sup>th</sup> meeting.

-**Grants-** Grants available from NH Forest & Lands for forestry equipment. Chief Huddleston to check with Chief Adam Riley- Ossipee Forest Fire Chief on access to funds/equipment.

9. **Public Comments**

-None

9. **Adjournment**

**Motion:** by Howard, seconded by Pustell, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 7:19 PM.

Approved on January 16, 2023

Gregory W. Howard  
Commissioner Gregory W. Howard

Patricia Pustell 1/16/23  
Commissioner Patricia Pustell

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Commissioner Denise Castle