

**West Ossipee Fire Precinct  
Commissioners Meeting  
October 3, 2022**

**Commissioners:** Greg Howard, Patricia Pustell, Denise Castle

**Recorded by:** Greg Howard- Commissioner

**Call to Order:** Howard called the meeting to order at 6:01 PM.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Pustell, to approve September 19, 2022 Public Meeting Minutes as presented. **All in favor, motion passed.**

**2. Purchase Orders**

-None

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Castle, to approve payables manifest dated October 3, 2022 totaling \$15,917.08 Commissioner Howard reviewed each payable on the manifest verbally for everyone attending via conference call. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Pustell, to approve payroll manifest dated September 2022 with a total gross payroll of \$13,596.91 and Federal tax payment of \$2,877.38. **All in favor, motion passed.**

**4. Fire Chief's Report** – Commissioner Howard reviewed the September 2022 Activity Report for those present.

**Motion:** by Howard, seconded by Castle, to approve the Fire Chief's Activity Report as presented. **All in favor, motion passed.**

**5. Mail –**

-None

**6. Old Business**

**A. 2023 Budget-** Discussion centered on encumbered funds and how to handle. Need clarification from Auditor- Plodzik & Sanderson on how to process. Castle to contact Auditors regarding purchase orders and encumbered funds. Discussion on apparatus maintenance costs and how to handle within the budget. Rather than increase the individual line items to provide insurance it was thought best to increase the Capital Reserve Fund funding to retain those monies for unexpected maintenance costs.

**B. Jewell Hill Expendable Trust Fund-** Trustees of the Trust Funds emailed a second time to establish the fund. The Trustees had originally been contacted in March following the Annual Meeting.

**7. New Business**

**A. Firefighter Appreciation**

Discussion on the Precinct doing something to show appreciation to the department firefighters. Castle to research what the Precinct can legally do.

**B. CAR1- Chevrolet Tahoe**

Chief Huddleston noted the Tahoe failed its Annual State Inspection. Chief Huddleston to get estimate for repairs.

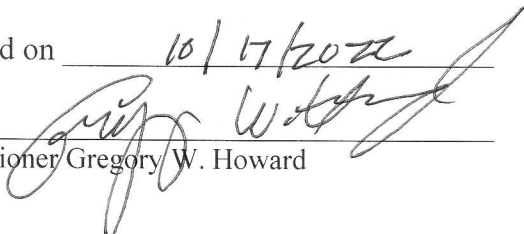
**7. Public Comments**

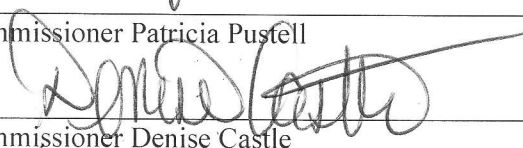
-None

**9. Adjournment**

**Motion:** by Howard, seconded by Pustell, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 7:10 PM.

Approved on 10/17/2022

  
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Commissioner Gregory W. Howard

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Commissioner Patricia Pustell  
  
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Commissioner Denise Castle