

**West Ossipee Fire Precinct
Commissioners Meeting
In Person and Via Conference Call
May 16, 2022**

Commissioners: Greg Howard, Patricia Pustell, Denise Castle

Recorded by: Xann Horn – Precinct Commissioners' Secretary

Call to Order: Howard called the meeting to order at 6:03 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Pustell, to approve May 2, 2022 Public Meeting Minutes as revised. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Castle, to approve a purchase order to Grainger for 3 helmets and 6 helmet headlamps for a total of \$587.11. **All in favor, motion passed.**

Discussion ensued regarding the shortage of wildland fire gear. Commissioner Howard recommended looking into Forestry Suppliers and Canadian suppliers. If individuals are able to find wildland gear that meet the NFPA Certification and is cost appropriate, they can purchase it themselves and receive reimbursement. Commissioner Castle stated if Chief Huddleston would provide her the NFPA Certification guidelines, she will do some research to see if she can locate a wildland gear source.

3. Review and Approval of Manifests

Motion: by Howard, seconded by Castle, to approve a payables manifest dated May 16, 2022 totaling \$2,926.02. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending via conference call. **All in favor, motion passed.**

4. Treasurer's Report – On April 29, 2022, the checking account balance was \$191,988.16.

Motion: by Howard, seconded by Pustell, to approve the Treasurer's Report as presented. **All in favor, motion passed.**

5. Mail – Am Trust North America Technology Insurance Company provided the Precinct with the current worker's compensation and liability insurance policy for the period of June 30, 2022 through June 30, 2023.

6. Old Business

A. COVID-19 Pandemic – The Department has had one person test positive, so they isolated for five days, then were wearing a mask for five days. No need to test again.

B. 2021 Audit – Terry called the bank and spoke to Bonnie. She said that the Precinct has a "Now" account and is considered a municipality so there is no limit on funds coverage.

C. **Ossipee School's Out Program** – Sunday, June 5th. Center Ossipee is providing a piece of apparatus for this event and the activities being held. Chief Huddleston state he will see that West Ossipee has something there (for example, the air boat).

7. **New Business**

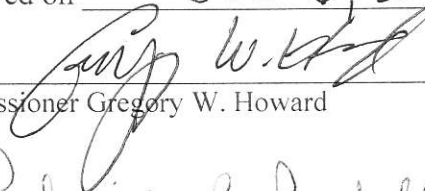
A. **Commissioners' Secretary** – Xann will be providing a letter of resignation effective the end of June. Chief Huddleston will reach out to Andrea Ouellette, who was interested in the position in the past, to see if she would consider filling the position. Denise stated it is her opinion that the opening should be advertised for in the paper. Pat thinks if we have someone familiar with the fire dept that can handle the job, she doesn't see why we wouldn't ask her first. Commissioner Howard's experience is when he tried to fill this position in 2011, it was difficult to find someone with the experience and trust factor. It was decided to reach out to Andrea to see if she is interested. If not, further discussion will take place.

8. **Public Comments** – None.

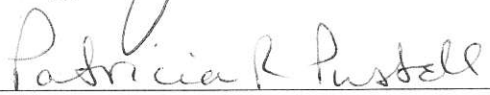
9. **Adjournment**

Motion: by Howard, seconded by Pustell, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 7:07 p.m.

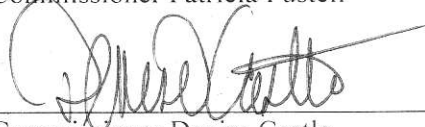
Approved on June 6, 2022



Commissioner Gregory W. Howard

 6-7-2022

Commissioner Patricia Pustell



Commissioner Denise Castle