

**West Ossipee Fire Precinct
Commissioners Meeting
November 1, 2021**

Commissioners: Greg Howard, Denise Castle, Patricia Pustell
Recorded by: Xann Horn – Precinct Commissioners’ Secretary
Call to Order: Howard called the meeting to order at 6:01 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Castle, to approve October 18, 2021 minutes as presented. **All in favor, motion passed.**

2. Purchase Orders – None.

3. Review and Approval of Manifests

Motion: by Howard, seconded by Pustell, to approve a Payables Manifest dated November 1, 2021 totaling \$671.78. **All in favor, motion passed.**

Motion: by Howard, seconded by Castle, to approve a Payroll Manifest for October 2021 with a gross total of \$13,211.01 and to approve payment of 941 employment taxes of \$2,727.18 to be paid via EFTPS. **All in favor, motion passed.**

4. Chief’s Activity Report – Commissioner Howard read the October 2021 Activity Report.

Motion: by Howard, seconded by Pustell, to accept the October 2021 Activity Report as submitted. **All in favor, motion passed.**

5. Mail

A. Boiler Inspection Fee - A check for \$30 was received from Eastern Propane for boiler inspection fees for 6 Depot Square Street, West Ossipee.

Motion: by Howard, seconded by Pustell, to accept the \$30 check from Eastern Propane for deposit. **All in favor, motion passed.**

B. Amtrust North American – A Policy Change Endorsement dated October 20, 2021 was received from Amtrust North American regarding a change in our workers’ compensation policy due to the results from the classification review. No amount is due. The precinct will be billed or credited accordingly.

6. Old Business

A. COVID-19 – Nothing new to report.

B. Fiscal Year 2022 Budget – The Budget Committee has scheduled a pre-preview of WOFP’s budget for November 10, 2021. Commissioner Howard will attend this

meeting. There will be an actual review on November 17, 2022; Chief Huddleston will be able to attend this meeting.

Motion: by Howard, seconded by Pustell, to present a preliminary 2022 budget to the Town of Ossipee Budget Committee that reflects a continuation of expenditures as budgeted for in 2021, with the exception of an additional line item for the Jewell Hill Fire Suppression System of \$11,500 and adding \$3,000 to the Subscription line item. **All in favor, motion passed.**

C. **Jewell Hill Sprinkler System** – Commissioner Howard will call Shawn at HEB regarding information that was going to forward to the Precinct.

D. **Payroll Policy #2009-06** – ^{HE} A revised policy was presented and has been reviewed by all.

Motion: by Howard, seconded by Castle, to approve the Payroll Policy #2009-06 adopted on July 5, 2011, now Amended November 1, 2021 as presented. **All in favor, motion passed.**

7. **New Business** – None.

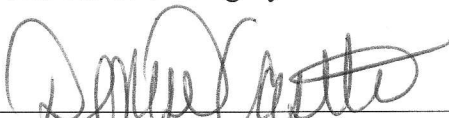
8. **Public Comments** – None.

9. **Adjournment**


Motion: by Howard, seconded by Pustell, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 7:00 p.m.

Approved on: 11.15.21

Commissioner Gregory W. Howard



Commissioner Denise Castle



Commissioner Pustell