

**West Ossipee Fire Precinct
Commissioners Meeting
September 6, 2021**

Commissioners: Greg Howard, Denise Castle, Patricia Pustell

Recorded by: Xann Horn – Precinct Commissioners’ Secretary

Call to Order: Howard called the meeting to order at 6:04 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Pustell, to approve August 16, 2021 public meeting minutes as amended. **All in favor, motion passed.**

Motion: by Howard, seconded by Castle, to approve August 16, 2021 non-public meeting minutes as amended. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Pustell, to approve a purchase order to McKesson for EMS supplies for a total of \$350.61. **All in favor, motion passed.**

Motion: by Howard, seconded by Castle, to approve a purchase order to Grainger for a total of \$200.00 for exam gloves. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Castle, to approve a Payables Manifest dated September 6, 2021 totaling \$1,694.74. **All in favor, motion passed.**

Motion: by Howard, seconded by Pustell, to approve a Payroll Manifest for August 2021 with a gross total of \$16,335.82 and to approve payment of 941 employment taxes of \$3,410.26 to be paid via EFTPS. **All in favor, motion passed.**

4. Chief’s Activity Report – Commissioner Howard read the August 2021 Activity Report to those in attendance.

Motion: by Howard, seconded by Castle, to accept August 2021 Activity Report as submitted. **All in favor, motion passed.**

5. Mail - A letter was received from Technology Insurance Company regarding the results of the worker’s compensation audit. The findings of the audit resulted in additional premiums due for the policy period of 6/30/20 to 6/30/21 of \$258.00; and for the policy period of 6/30/21 to 6/30/22 of \$263.00.

6. **Old Business**

- A. **COVID-19** – Chief Huddleston said there is nothing new to report. They have had to deal with calls with positive cases in the last few months, but no firefighters have been affected.
- B. **Town of Ossipee Payments** –For August through July, the town owed the department \$7,291.69 and the August payment was underpaid by \$6,368.67. The Precinct has received a check for \$13,660.36. This brings the town current. September’s payment from the Town of Ossipee should be \$36,556.25.

Motion: by Howard, seconded by Castel, to accept for deposit, the town of Ossipee check dated August 30, 2021 for \$13,660.36 which is intended to make up for the shortfall on previous months payments. **All in favor, motion passed.**

7. **New Business**

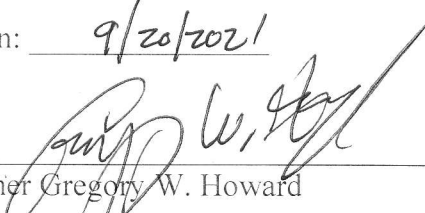
- A. **2022 Budget Discussion** – There was limited discussion. 2021 seems to be tracking as was expected. Discussions have started for items that may be needed for 2022. For the next meeting, the engineering component of the sprinkler system at Jewell Hill Station will be discussed. Discussion also began on when to buy, and how much it will cost for new SCBA equipment.

8. **Public Comments** – None.

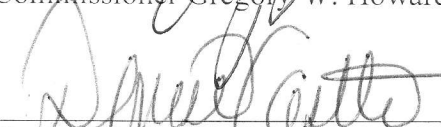
9. **Adjournment**

Motion: by Howard, seconded by Castle, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 7:10 p.m.

Approved on: 9/20/2021



Commissioner Gregory W. Howard



Commissioner Denise Castle



Commissioner Pustell