

**West Ossipee Fire Precinct  
Commissioners Meeting  
Via Conference Call Due to COVID-19 Pandemic  
December 21, 2020**

**Commissioners:** Greg Howard, Paula Moore, Denise Castle was present.

**Recorded by:** Xann Horn – Precinct Commissioners' Secretary

**Call to Order:** Howard called the meeting to order at 6:03 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Moore, to approve December 7, 2020 meeting minutes as presented. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Daniels Equipment Company for a total of \$6,795.36 for 1 Speed Queen washer/dryer combination with Ozone disinfection system. **All in favor, motion passed.**

Chief Huddleston explained that the intent with this system is for washing of clothes that the firefighters wear underneath the protective gear that may become contaminated on a fire/EMS call. This will help in to prevent the firefighters from carrying contaminants home or elsewhere.

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Grainger for \$1,982.00 for two sets of antimicrobial lockers. **All in favor, motion passed.**

These lockers are for firefighters to keep a clean set of clothing in so that when they come back from a call, they can shower, take off their contaminated clothing and prepare them for washing; then put on clean clothes from their locker. The Town of Sandwich now has a brand-new turnout gear cleaner that we can use for cleaning gear.

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Bergeron Protective Clothing for a not-to-exceed total of \$4,000 for one complete set of gear. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Staples for \$799.97 for a Laptop with Microsoft 365 and a two-year protection plan. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Moore, to approve a payables manifest dated December 21, 2020 totaling \$4,406.51. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending via conference call. **All in favor, motion passed.**

4. **Treasurer's Report** – On November 30, 2020, the checking account balance was \$168,493.90. Commissioner Howard reviewed the December 21, 2020 Treasurer's Report verbally for everyone attending via conference call.

**Motion:** by Howard, seconded by Moore, to accept the December 21, 2020 Treasurer's Report into record. **All in favor, motion passed.**

5. **Mail** – None.

6. **Old Business**

A. **COVID-19 Pandemic** – Chief Huddleston reported that the State, at no cost, has issued the Department has received a static cleaner gun that emits a mist that lands on surfaces and kills microbes. The firefighters will be vaccinated at the end of the month (all local firefighters and first responders). There are a number of COVID positive people in town. We have not dealt with any positive people in the community through our department.

B. **2021 Budget Committee Hearing** – Chief Huddleston stated last week's meeting went very well and we were commended for using the correct form. The Budget Committee had a lot of question for Center Ossipee Fire Department. For the next Budget Committee meeting on January 6, 2021, the Budget Committee would like to see on the budget form the format of last year's budget, current year expenditures, and next year's budget.

7. **New Business** – None.

8. **Public Comments** – None.

9. **Adjournment**

**Motion:** by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 6:54 p.m.

Approved on

~~December~~ January 4, 2021  
  
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Commissioner Gregory W. Howard

  
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Commissioner Paula Moore

  
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Commissioner Denise Castle