

**West Ossipee Fire Precinct  
Commissioners Meeting  
Via Conference Call Due to COVID-19 Pandemic  
September 21, 2020**

**Commissioners:** Greg Howard, Paula Moore, Denise Castle  
**Recorded by:** Xann Horn – Precinct Commissioners' Secretary  
**Call to Order:** Howard called the meeting to order at 6:00 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Moore, to approve September 7, 2020 meeting minutes as amended. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for a total of \$432.86 for 2 hydrant adapters. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Bergeron Protective Clothing for a total of \$594.00 for calibration of gas meters. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Moore, to approve a payables manifest dated September 21, 2020, totaling \$1,150.71. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending via conference call. **All in favor, motion passed.**

**4. Mail**

**A. Money Received** – Two checks for \$25.00 were received from Eastern Propane, one money order for \$25.00 was received from Irving Energy, and \$25 cash was received. All were for boiler permit fees.

**Motion:** by Howard, seconded by Moore, a total of \$100 (boiler fees) for deposit into the checking account. **All in favor, motion passed.**

**5. Old Business**

**A. COVID-19 Pandemic** – One more resident has tested positive at the Mountain View Nursing Home; he has been taken to the hospital. The Department has plenty of PPE supplies.

**6. New Business**

**A. Central Station Paving** – Chief Huddleston stated that when DOT is working on Route 16 near Central Station, Engine 2 is taken down to Jewell Hill station. He is

not aware of the date that the work will be finished. He spoke to DOT last week and will probably speak to them this week. He will re-affirm where the lane is going to be in front of Central Station.

**B. Spreadsheet** – Commissioner Castle has prepared a spreadsheet to assist with the budget process. The only items that jump out in the 2020 budget as being over budget is payroll, which is explainable. There was discussion regarding the insurance line item and the cost of insuring the new pumper truck, as well as an increase in workers compensation insurance (this is an unknown until the insurance audit has been done in February for the previous year to determine if there is any adjustment in the rate for the current year). There are no other line items that seem to be of concern. Discussion ensued.

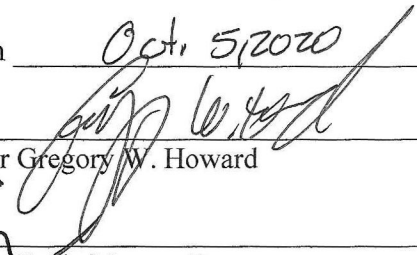
**C. Budget Committee Update** – Meeting dates have been changed. WOFP Pre-review is now November 18<sup>th</sup> and presentation to the budget committee has been moved to December 2<sup>nd</sup>, location to be determined. The next town budget meeting October 8<sup>th</sup>.

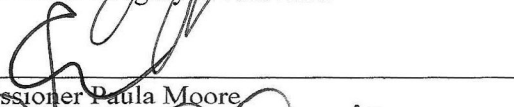
7. **Public Comments** – None.

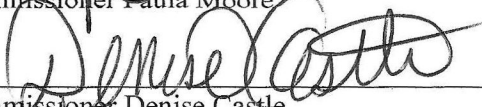
8. **Adjournment**

**Motion:** by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 6:40 p.m.

Approved on Oct. 5, 2020

  
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Commissioner Gregory W. Howard

  
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Commissioner Paula Moore

  
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Commissioner Denise Castle