

**West Ossipee Fire Precinct
Commissioners Meeting
Via Conference Call Due to COVID-19 Pandemic
August 17, 2020**

Commissioners: Greg Howard, Paula Moore, Denise Castle
Recorded by: Xann Horn – Precinct Commissioners’ Secretary
Call to Order: Howard called the meeting to order at 6:01 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Moore, to approve August 3, 2020 meeting minutes. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Staples for a total of \$328.72 for 3 color combo ink cartridges, 3 black ink cartridges, and one black toner cartridge. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest dated August 17, 2020, totaling \$8,050.16. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending via conference call. **All in favor, motion passed.**

4. Mail – A statement was received from Zions Bank; all numbers reporting as zero representing that this bond was paid in full.

5. Old Business

A. COVID-19 Pandemic – Chief Huddleston reported that there is nothing new to report at the moment. The State will be coming out with some different recommendations regarding the workplace. He is waiting to see what these are before making any changes.

B. Eversource – Commissioner Howard contacted Eversource regarding the difference between the Jewell Hill delivery charges being significantly higher than Central Station delivery charges, while both stations use approximately the same amount of electricity. It was explained that it has to do with the peak demand time frame. This led to further discussion to have Eversource take a more in depth look at current usage and having a walk through done to allow for better understanding. Discussion ensued.

6. New Business

A. Paid Shifts – Weekday Coverage – Chief Huddleston stated that a firefighter who has been providing a substantial portion of covering during the day (ten hour shifts for Tuesdays through Friday) is leaving his current day job. He will not be responding to calls as he has been able to in the past. This means that weekday coverage will be

difficult to provide. Commissioner Howard read a letter that Chief Huddleston provided. Chief Huddleston's proposal is to schedule one member (depending on who can work based on current commitments to other jobs) be scheduled to work a 10-hour shift, Tuesday through Friday. It is Chief Huddleston's recommendation that this is the best way to provide emergency coverage. Discussion ensued. (See attached letter from Chief Huddleston).

Motion: by Howard, seconded by Castle, to approve the expenditure of up to \$15,000 to fill four, 10-hour shifts per week (Tuesday through Friday) for the remainder of the 2020 fiscal year.

This is a temporary situation and can be re-visited, changed, and/or revised at any time.

Commissioner Howard in favor, Commissioner Castle in favor; Commissioner Moore not in favor (at this time). Motion passed.

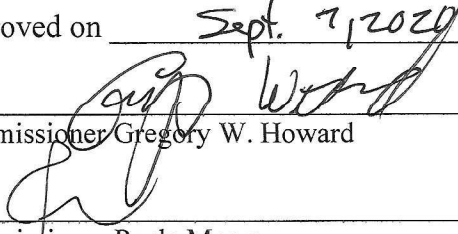
B. September 7, 2020 (Labor Day) Commissioners' Meeting – The meeting will take place on September 7, 2020. Xann is not available to attend. Dot will take notes/minutes. Payroll will be done. Payables will be processed for mailing the Saturday after Labor Day.

7. **Public Comments** – None.

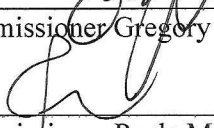
8. **Adjournment**

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 7:20 p.m.

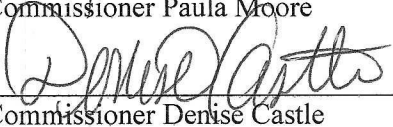
Approved on Sept. 7, 2020



Commissioner Gregory W. Howard



Commissioner Paula Moore



Commissioner Denise Castle