

**West Ossipee Fire Precinct
Commissioners Meeting
Via Conference Call Due to COVID-19 Pandemic
August 3, 2020**

Commissioners: Greg Howard, Paula Moore, Denise Castle
Recorded by: Xann Horn – Precinct Commissioners' Secretary
Call to Order: Howard called the meeting to order at 6:00 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Moore, seconded by Howard, to approve July 20, 2020 meeting minutes as amended. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Bergeron Protective Clothing for a not-to-exceed figure of \$16,000. **All in favor, motion passed.**

Motion: by Howard, seconded by Castle, to approve a purchase order to McKesson for \$469.20 for non-contact thermometers. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for hydrant repair parts for a total of \$132.19. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for Rescue 1 annual chassis service, state inspection, pump service, compressor service and pump test for a not-to-exceed figure of \$2,000. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for Engine 2 annual chassis service, state inspection, pump service, compressor service and pump test for a not-to-exceed figure of \$2,250. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for Engine 1 annual chassis service, state inspection, pump service, compressor service and pump test for a not-to-exceed figure of \$2,250. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for Tower 1 annual chassis service, state inspection and corrective measures outlines in the aerial certification report for a not-to-exceed figure of \$2,500. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest dated August 3, 2020 totaling \$682.55. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a Payroll Manifest for July 2020 with a gross total of \$12,315.27 and to pay 941 employment taxes of \$2,520.18 via EFTPS. **All in favor, motion passed.**

4. **Chief's Report** – Commissioner Howard read the July 2020 Chief's Activity Report to those attending via conference call.

Motion: by Howard, seconded by Moore, to accept chief's report as submitted. **All in favor, motion passed.**

5. **Treasurer's Report** – Commissioner Howard read the August 3, 2020 Treasurer's Report to those attending via conference call. As of July 31, 2020 the checking account balance was \$165,720.05.

Motion: by Howard, seconded by Moore, to accept the treasurer's report as submitted. **All in favor, motion passed.**

6. **Mail** – None.

7. **Old Business**

A. **COVID-19 Pandemic** – Chief Huddleston stated that nothing has changed other than process of monitoring and documenting the people entering the building.

B. **WOFD Evaluations** – Chief Huddleston stated that these are all completed. Everyone has fulfilled the requirements and wages have been updated as necessary.

8. **New Business**

A. **Budget Analysis** – Commissioner Castle prepared and provided the Commissioners and Chief Huddleston with a budget comparison spreadsheet for use in looking forward to the 2021 budget. Discussion ensued.

B. **Meeting with Selectmen** – Chief Huddleston attended an informational meeting with the selectmen to let them know how things are going with Action Ambulance. Chief Huddleston said his feeling is it is going "so far so good"; he is interested to see where things will go as we get further into the contract time period; things are still new.

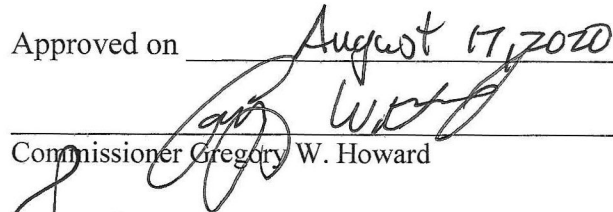
C. **Ossipee Lake Road at Danforth Pond Bridge** - This is not shut down yet; Chief Huddleston expects it to be shut down at the end of the month. He has not heard anything further.

9. **Public Comments** – None.

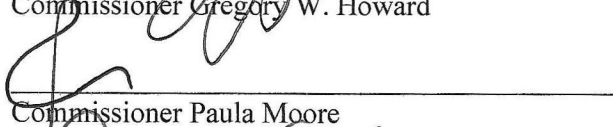
10. **Adjournment**

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 6:55 p.m.

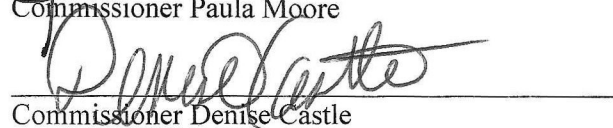
Approved on August 17, 2020



Commissioner Gregory W. Howard



Commissioner Paula Moore



Commissioner Denise Castle