

**West Ossipee Fire Precinct
Commissioners Meeting
Via Conference Call Due to COVID-19 Pandemic
July 20, 2020**

Commissioners: Greg Howard, Paula Moore, Denise Castle
Recorded by: Xann Horn – Precinct Commissioners’ Secretary
Call to Order: Howard called the meeting to order at 6:03 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Moore, seconded by Howard, to approve July 6, 2020 meeting minutes as amended. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for a total of \$1,497.50 for repairs to Tower 1 (corrosion). **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to the USPS for a total of \$55.00 for 100 first class stamps. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest dated July 20, 2020 totaling \$2,206.08. **All in favor, motion passed.**

4. Mail – None.

5. Old Business

A. COVID-19 Pandemic – Chief Huddleston stated there has not been a significant increase in COVID-19 issues. There are currently 17 people in the State of New Hampshire who are hospitalized. The infection and death rate has continued to stay the same. It seems the precautions that have been put in place have been working. New Hampshire is doing far better than the rest of the country.

B. WOFD Evaluations – Chief Huddleston still has one or two left to finish.

6. New Business

A. Withdrawal of Paula Moore’s Resignation as Commissioner – Commissioner Moore has requested that her resignation be withdrawn. Commissioner Howard and Commissioner Castle were in agreement to have Commissioner Moore continue as a Commissioner; her resignation has been withdrawn.

B. DOT Improvements at Central Station – Chief Huddleston will be in touch with DOT regarding a schedule for improvements in front of Central Station. It is his understanding that it will be after Labor Day.

C. Bridge Repairs/Coverage – As soon as Chief Huddleston receives information, he will forward it to everyone. He believes it will take place in late August.

D. 2020 Budget (expenditures) – Discussion was held regarding the status of budget items. Chief Huddleston stated that the \$7,500 for maintenance communications will be used, as well as the budgeted amounts for clothing line. Funds allocated toward training will probably not be spent due to COVID-19. Any classes scheduled at Fire Academy are off the books until at least January of next year. Discussion ensued around the fact that when trainings are offered, the department will be playing catch up and will still need these funds. Firefighter health and safety exams should be able to be scheduled shortly. Saco River Medical will notify the Department as to when they will be offering this service again. A purchase order will be provided shortly for the approval of purchasing protective clothing.

E. American Test Center – The examination of the aerial truck showed only minor issues which will be taken care of when it goes in for service in August or September.

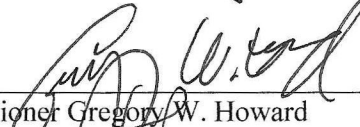
F. Smoke Detector – The smoke detector in the meeting room of Central Station has a 6 year service life span and needs to be replaced. Knight Security will be in to replace it.

7. **Public Comments** – None.

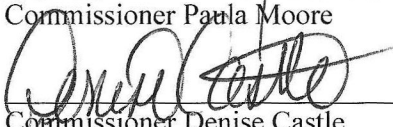
8. **Adjournment**

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 6:39 p.m.

Approved on August 3, 2020



Commissioner Gregory W. Howard

Commissioner Paula Moore


Commissioner Denise Castle