

**West Ossipee Fire Precinct
Commissioners Meeting
Via Conference Call Due to COVID-19 Pandemic
June 15, 2020**

Commissioners: Greg Howard, Paula Moore, Denise Castle
Recorded by: Xann Horn – Precinct Commissioners’ Secretary
Call to Order: Howard called the meeting to order at 6:01 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Moore, seconded by Castle, to approve June 1, 2020 meeting minutes as amended. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to McKesson for a total of \$136.37 for EMS medical supplies. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest dated June 15, 2020 totaling \$13,436.80. **All in favor, motion passed.**

4. Chief’s Report – Commissioner Howard read the May 2020 Chief’s Activity Report to those attending via conference call.

Motion: by Howard, seconded by Moore, to accept chief’s report as submitted. **All in favor, motion passed.**

5. Mail – A check for \$11,328.60 was received from the State of New Hampshire for the First Responder Stipend as well as a spreadsheet provided by the State for payment to employees. These funds will be provided to the employee at the July 6, 2020 Commissioners’ Meeting.

Motion: by Howard, seconded by Moore, to accept the check from the State of New Hampshire for the first responder stipend totaling \$11,328.60. **All in favor, motion passed.**

6. Old Business

A. COVID-19 Pandemic – Chief Huddleston stated that we are still following the state guidelines. He expects we may see numbers increase as the state opens up. If something becomes relevant, he will let everyone know.

B. WOFD Evaluations – Chief Huddleston is currently working on the employee evaluations. His time with DOT has increased due to demonstrations taking place so

he has not been able to spend as much time as he would like on these reviews. Commissioner Howard stated, with regard to how to conduct the review of the officers, we currently do not collect input from the members of the department. Chief Huddleston stated we have done this in the past. It is a good idea to get some feedback. Commissioner Howard thinks it would give the commissioners a better pulse of what is going on. Anonymously would probably be the best way to do it. Commissioner Castle stated there are several forms on-line that are really good; she will forward some to Chief Huddleston and the commissioners. Commissioner Moore stated this all sounds good. This will be a process put in place for next year's reviews. Commissioner Castle stated that RSA 91 touches on this but for the most part she thinks this is something the precinct will be generating. There is not a lot regarding the actual process itself. It is up to the commissioners which could be a good thing as it could be tailored to our department.

C. Freedom Fire Department Request for Assistance - Chief Huddleston was in contact with the chief from the Freedom Fire Department. They have asked for assistance to provide 48 hours of coverage in July, during the week, while they replace a bridge. They will be giving the Department a donation.

7. New Business

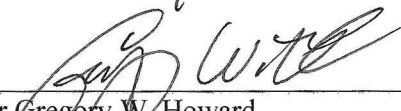
A. Construction at Route 41 and Route 16 – Commissioner Castle asked if anyone is aware of the current construction schedule and wondering if it would affect West Ossipee assisting Freedom in July. Chief Huddleston stated it will not. He stated they are working on different sections at different times. He is not sure what the schedule is.

8. Public Comments – None.

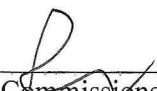
9. Adjournment

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 6:41 p.m.

Approved on July 6, 2020



Commissioner Gregory W. Howard



Commissioner Paula Moore



Commissioner Denise Castle