

**West Ossipee Fire Precinct
Commissioners Meeting
Via Conference Call Due to COVID-19 Pandemic
April 6, 2020**

Commissioners: Greg Howard, Paula Moore, Denise Castle
Recorded by: Xann Horn – Precinct Commissioners' Secretary
Call to Order: Howard called the meeting to order at 6:01 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Moore, seconded by Castle, to approve March 16, 2020 meeting minutes as amended. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Moore, seconded by Castle, to approve a purchase order to New England Marine for two auto-inflate PFD devices and two manual inflate PFD devices for a total of \$793.98. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Moore, seconded by Castle, to approve a payables manifest dated April 6, 2020, totaling \$7,462.94. Commissioner Howard reviewed each payable on the manifest verbally for everyone attending via conference call. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve March 2020 payroll manifest with a gross total of \$12,090.28, and to approve payment of the 941 employment taxes via EFTPS of \$2,499.78. **All in favor, motion passed.**

4. Mail – The 2020 Annual Survey of Public Employment & Payroll was received from the US Dept. of Commerce/Census Bureau; Xann will process this.

5. Chief's Report – Commissioner Howard read the March 2020 Chief's Activity Report to those attending via conference call.

Motion: by Howard, seconded by Moore, to accept chief's report as submitted. **All in favor, motion passed.**

6. Treasurer's Report – As of March 31, 2020 the checking account balance was \$166,449.45.

Motion: by Howard, seconded by Moore, to accept the treasurer's report as submitted. **All in favor, motion passed.**

7. **Old Business**

A. **2020 Budget/Annual Meeting** – DRA emailed Commissioner Howard noting that the Annual Meeting Minutes reflected the total appropriated budget figure to be \$373,715 and it should have been \$383,715.

Motion: by Howard, seconded by Moore, to approve the REIVSED March 7, 2020 Annual Meeting minutes. **All in favor, motion passed.**

8. **New Business** – COVID-19 Pandemic – Commissioner Howard posted the meeting notices, to be held via conference call until further notice, on the website and at the station. Discussion ensued regarding continuing with this process until further notice. All were in favor of using this format.

Motion: by Howard, seconded by Castle, to continue to meet via conference call using the FreeConferenceCall.com for the Commissioners' Meetings until further notice. **All in favor, motion passed.**

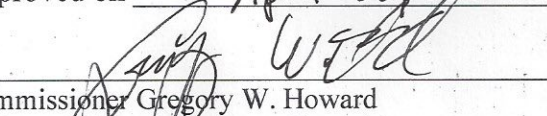
Chief Huddleston stated that we do know that there are four people in Ossipee that have tested positive for COVID-19. Minor discussion ensued on accurate counts, supplies, protocol, etc. Terri stated that anyone interested in helping can go to NHResponds.org. Discussion ensued.

9. **Public Comments** – None.

10. **Adjournment**

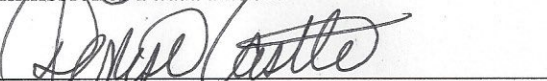
Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.** The meeting adjourned at 6:46 p.m.

Approved on April 20, 2020



Commissioner Gregory W. Howard

Commissioner Paula Moore



Commissioner Denise Castle