

**West Ossipee Fire Precinct  
Commissioners Meeting  
February 3, 2020**

**Commissioners:** Greg Howard, Paula Moore, Denise Castle  
**Recorded by:** Xann Horn – Precinct Commissioners' Secretary  
**Call to Order:** Howard called the meeting to order at 6:05 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Moore, to approve January 20, 2020 meeting minutes. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to McKesson for \$62.48 for EMS supplies. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Moore, to approve a payables manifest dated February 3, 2020, totaling \$1,207.16. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve January 2020 payroll manifest with a gross total of \$10,929.53, and to approve payment of the 941 employment taxes via EFTPS of \$2,187.16. **All in favor, motion passed.**

**4. Mail** – A letter was received from the IRS stating that they had received the Precinct's mailing regarding the 1<sup>st</sup> QTR 2016 filing error and that they needed more time to review the issue. Prior to receiving this correspondence, Commissioner Moore has discussed this issue with the IRS and it has been handled.

**5. Chief's Report** – Commissioner Howard read the January 2020 Chief's Activity Report to those present.

**Motion:** by Howard, seconded by Moore, to accept chief's report as submitted. **All in favor, motion passed.**

**6. Treasurer's Report** – Commissioner Howard read the treasurer's report to those present. On January 31, 2020, the checking account balance was \$154,278.75.

**Motion:** by Howard, seconded by Moore, to accept treasurer's report as submitted. **All in favor, motion passed.**

**7. Old Business**

**A. 2020 Budget/Annual Meeting** – Commissioner Howard has spoken with DRA and he explained the outcome regarding changing the purpose of the capital reserve warrant article. Louise Southerland, Budget Committee Representative, reviewed upcoming important dates.

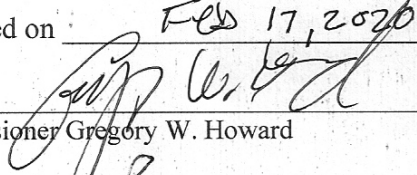
8. **New Business** – None.

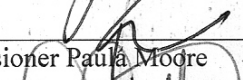
9. **Public Comments** – None.

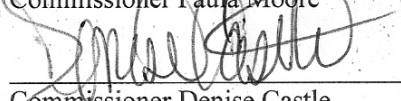
10. **Adjournment**

**Motion:** by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 7:16 p.m.

Approved on FEB 17, 2020

  
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Commissioner Gregory W. Howard

  
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Commissioner Paula Moore

  
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Commissioner Denise Castle