

**West Ossipee Fire Precinct  
Commissioners Meeting  
December 16, 2019**

**Commissioners:** Greg Howard, Denise Castle, Paula Moore.  
**Recorded by:** Xann Horn – Precinct Commissioners' Secretary  
**Call to Order:** Howard called the meeting to order at 6:07 p.m.

1. **Review and Approval of Meeting Minutes** – Due to printing difficulties, the minutes from 12/06/2019 will be provided for approval at the next meeting.

2. **Purchase Orders**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Bergeron Protective Clothing for a not-to-exceed figure of \$12,000 for three sets of turnout gear. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Ossipee Mountain Electronics for a not-to-exceed figure of \$8,000 for 5 portable radios. **All in favor, motion passed.**

3. **Review and Approval of Manifests**

**Motion:** by Howard, seconded by Moore, to approve a payables manifest dated December 16, 2019 totaling \$5,569.35. **All in favor, motion passed.**

4. **Mail** – A letter was received from Chalmers regarding the renewal of the bond for 12/31/19 through 12/31/20. A letter was received from Plodzik & Sanderson dated 12/2/2019 regarding the confirmation of their services for the fiscal year ending 12/31/2019. Commissioner Castle will approach other audit firms for comparison on costs.

5. **Old Business**

A. **2020 Budget** – Commissioner Howard will update the budget materials to include the two purchase orders approved at this meeting (see above). Commissioner Howard is still waiting to hear from DRA regarding the wording on the capital reserve warrant article.

B. **IRS Filing** – Commissioner Moore tried several times to contact the IRS. She was disconnected with the first call, a recording came on the second call after 60 minutes that they were too busy to take the call.

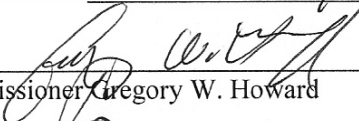
6. **New Business** – The 2019 audit is tentatively scheduled for February 28, 2019.

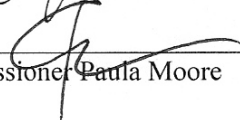
7. **Public Comments** – None.

8. **Adjournment**

**Motion:** by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 7:02 p.m.

Approved on Jan. 6, 2020

  
\_\_\_\_\_  
Commissioner Gregory W. Howard

  
\_\_\_\_\_  
Commissioner Paula Moore

\_\_\_\_\_  
Commissioner Denise Castle