

**West Ossipee Fire Precinct  
Commissioners Meeting  
November 18, 2019**

**Commissioners:** Greg Howard, Denise Castle, Paula Moore.  
**Recorded by:** Xann Horn – Precinct Commissioners' Secretary  
**Call to Order:** Howard called the meeting to order at 6:17 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Moore, seconded by Castle, to approve November 4, 2019 public meeting minutes. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Bergeron Protective Clothing for \$137.67 for repairs to the extractor and soap. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Staples for a new 17.3" HP laptop or equivalent not-to-exceed \$500 for the commissioners' secretary. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Moore, to approve a payables manifest dated November 18, 2019 totaling \$3,478.49. **All in favor, motion passed.**

**4. Mail – None.**

**5. Old Business**

**A. 2020 Proposed Budget** - Minor discussion ensued. November 20, 2019 the Commissioners will go before the Budget Committee. Commissioner Howard cannot make the meeting.

**B. IRS Notice** - Xann sent a letter to the IRS asking the best way to proceed with correcting the duplicate 941 filing for the first quarter of 2016. We are waiting for a response from the IRS.

**6. New Business**

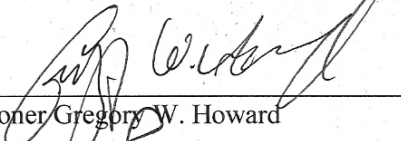
**A. Capital Reserve Fund Warrant Article** – Minor discussion took place on the language of the warrant article. Chief Huddleston will send proposed wording to Commissioner Howard.

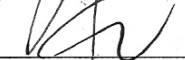
**7. Public Comments – None.**

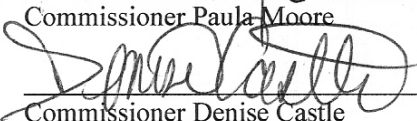
**8. Adjournment**

**Motion:** by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 7:10 p.m.

Approved on Dec 2, 2019

  
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Commissioner Gregory W. Howard

  
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Commissioner Paula Moore

  
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Commissioner Denise Castle