

**West Ossipee Fire Precinct
Commissioners Meeting
October 7, 2019**

Commissioners Present: Greg Howard, Paula Moore, Denise Castle

Recorded by: Xann Horn – Precinct Commissioners' Secretary

Call to Order: Howard called the meeting to order at 6:08 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Moore, to approve the meeting minutes from September 16, 2019. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Fleetmasters, for a not-to-exceed total of \$2,750.00 for repairs to Tower 1. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to, Grainger for a total of \$75.98 for five 70-watt metal halide bulbs for Jewell Hill Station. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest dated October 7, 2019 totaling \$2,962.19. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve September 2019 payroll manifest with a gross payroll total of \$13,113.08 and to approve payment of 941 employment taxes totaling \$2,630.28 via EFTPS. **All in favor, motion passed.**

4. Mail – None.

5. Chief's Report – Commissioner Howard reviewed Chief Huddleston's monthly activity report verbally to those present at the meeting (see attached); report will be posted on the website.

Motion: by Howard, seconded by Moore, to accept the Chief's Report into the record. **All in favor, motion passed.**

6. Treasurer's Report – Commissioner Howard reviewed the Treasurer's monthly report verbally to those present at the meeting. On September 30, 2019 the account balance was \$184,449.68.

Motion: by Howard, seconded by Moore, to accept the Treasurer's Report into the record. **All in favor, motion passed.**

7. Old Business

A. Plowing Contract Bids

A bid from McKenna Snow Plowing Services was opened and reviewed for all present. The bid was for \$5,895 for the season, \$17,685 for the three-year duration. A Certificate of Insurance was provided but it did not include the insurance specified in the Request for Bids.

A bid from G.W. Brooks & Son, Inc. was opened and reviewed for all present. The bid was for \$11,796 per season, \$35,388 for the three-year duration. A certificate of insurance will be provided upon execution of a contract.

Motion: by Moore, seconded by Howard, to accept G.W. Brooks & Sons, Inc. snow plowing proposal dated October 7, 2019 and execute the proposal for acceptance. **All in favor, motion passed.**

B. 2020 Proposed Budget – Minor discussion ensued.

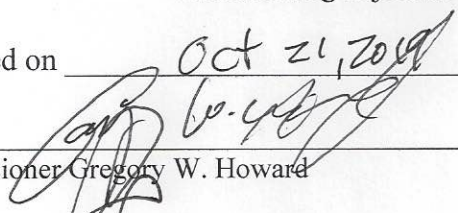
8. **New Business** – Chief Huddleston reported that a member of the department was in a vehicle collision accident on the way to a call. He explained how the insurance will work. Negotiations have begun with Action Ambulance. A certified mail request for information was received with regard to an incident; Chief Huddleston is handling this.

9. **Public Comments** – None.

10. **Adjournment**

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 7:36 p.m.

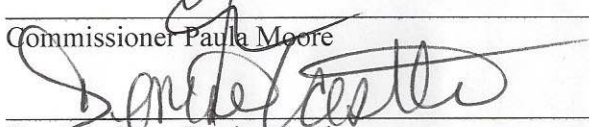
Approved on Oct 21, 2019



Commissioner Gregory W. Howard



Commissioner Paula Moore



Commissioner Denise Castle