

**West Ossipee Fire Precinct
Commissioners Meeting
January 7, 2019**

Commissioners Present: Greg Howard, Paula Moore, Denise Castle

Recorded by: Xann Horn – Precinct Secretary

Call to Order: Howard called the meeting to order at 6: p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Moore, to approve December 17, 201 public meeting minutes. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Jessica Colpoys for a total of \$80.00 for reimbursement of EMT Application Fee to the National Registry. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Bergeron Protective Clothing for a not-to-exceed total of \$3,800 for one complete set of turnout gear for one new firefighter. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to New Hampshire Fire Academy for a total of \$540.00 for 1 Firefighter II Training Course for one firefighter. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to White Mountain Oil & Propane for a total of \$22.02 for a relief valve on the boiler and Central Station. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest dated January 7, 2019 totaling \$5,837.89. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve December 2018 payroll manifest with a gross payroll total of \$9,074.32 and to approve payment of 941 employment taxes totaling \$1,869.28 via EFTPS. **All in favor, motion passed.**

4. Mail – A letter was received from Municipal Leasing Credit Corp. regarding items needed in order to issue payment to the vendor for the new mini-pumper truck. Commissioner Howard reviewed the letter. Chief Huddleston will follow up on requested items.

5. Chief's Report – Commissioner Howard reviewed Chief Huddleston's monthly report (see attached).

Motion: by Howard, seconded by Moore, to accept the Chief's Report into the record as presented. **All in favor, motion passed.**

6. Old Business

A. **Capital Reserve Withdrawal Request** – The withdrawal request of \$100,000 for the down payment of the new mini-pumper truck was processed by the Trustees of the Trust Funds and received by the Commissioners; it has been deposited into the checking account.

B. **2018 Audit** – The 2018 annual audit is scheduled for March 1, 2019.

7. **New Business**

A. **Money Received** – A \$20 donation was received; and two boiler permit fees, at \$25 each, were received.

Motion: by Howard, seconded by Castle, to accept the checks in the amount of \$25 each (boiler fees) and deposit them into the checking account. **All in favor, motion passed.**

Motion: by Howard, seconded by Castle, to accept the check in the amount of \$20 (donation) and deposit it into the checking account. **All in favor, motion passed.**

B. **Annual Meeting** – Has been scheduled for March 9, 2019 at 10:00 a.m. If there is bad weather, the meeting will be held on March 16, 2019.

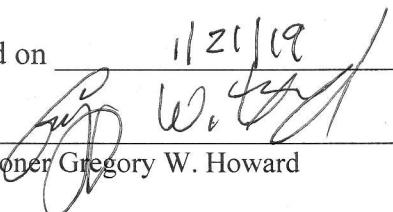
8. **Public Comments** – Commissioner Howard was contacted by a representative of the abutting property owner regarding the sale of the property behind Central Station. They would like a copy of the proposed boundary line adjustment plan that was prepared by Land Technical Services several years ago so they can have their engineer review the plan to see what would be needed, for both potential buyers and the WOFB, in regards to rights-of-way, access, well and septic, and overall general land planning. Commissioner Howard requested authorization to forward materials to the abutters for discussion. Discussion ensued.

Motion: by Denise, seconded by Howard, to grant Commissioner Howard the authorization to provide the proposed boundary line adjustment plans, for informational purposes only, to the abutter to initiate discussion. **2 in favor (Castle, Howard), 1 opposed (Moore); motion passed.**

9. **Adjournment**

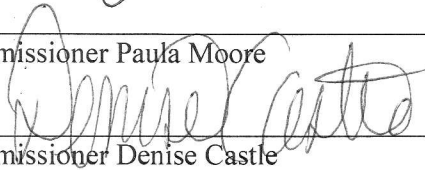
Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.** The meeting adjourned at 7:52 p.m.

Approved on 11/21/19



Commissioner Gregory W. Howard

Commissioner Paula Moore



Commissioner Denise Castle