

**West Ossipee Fire Precinct
Commissioners Meeting
September 3, 2019**

Commissioners Present: Greg Howard, Paula Moore, Denise Castle

Recorded by: Xann Horn – Precinct Commissioners' Secretary

Call to Order: Howard called the meeting to order at 6:05 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Moore, to approve the meeting minutes from August 23, 2019. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus, for a total of \$2,970.57 for Engine 1 pump repairs. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Industrial Protective Services, for a not-to-exceed total of \$3,500.00 for annual air pack service and testing. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest dated September 3, 2019 totaling \$764.92. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve August 2019 payroll manifest with a gross payroll total of \$11,199.45 and to approve payment of 941 employment taxes totaling \$2,296.44 via EFTPS. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to the Conway Daily Sun for a not-to-exceed total of \$200 to run the bid request for snow/ice removal. **All in favor, motion passed.**

4. Mail – None.

5. Chief's Report – Commissioner Howard reviewed Chief Huddleston's monthly report verbally to those present at the meeting (see attached); report will be posted on the website.

Motion: by Howard, seconded by Moore, to accept the Chief's Report into the record. **All in favor, motion passed.**

6. **Old Business**

A. **Plowing Contract**

Commissioner Howard provided an Invitation to Bid-Snow/Ice Removal for all to review; no changes were requested. This will be posted in the Conway Daily Sun and on the Precinct's website.

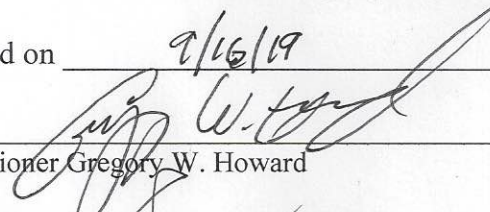
7. **New Business** – Budget meetings start tomorrow at 6:30; the schedule is still a work in progress. Chief Huddleston received the workers' compensation audit information requested and the process has been completed. On September 14th at 3:00 p.m. there will be a fire department cookout at the Wrigley's; all are invited.

8. **Public Comments** – None.

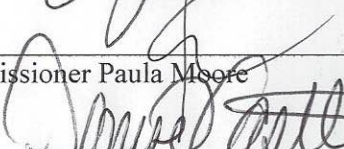
9. **Adjournment**

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 6:40 p.m.

Approved on 9/16/19



Commissioner Gregory W. Howard



Commissioner Paula Moore



Commissioner Denise Castle