

**West Ossipee Fire Precinct
Commissioners Meeting
August 5, 2019**

Commissioners Present: Greg Howard, Paula Moore, Denise Castle was not present.

Recorded by: Xann Horn – Precinct Commissioners' Secretary

Call to Order: Howard called the meeting to order at 6:07 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Moore, seconded by Howard, to approve the meeting minutes from July 15, 2019. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for a not-to-exceed figure of \$1,750.00 for annual chassis service, air conditioner system repair, and annual state inspection of Rescue 1. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for a total of \$3,146.92 for annual chassis service, intake valve rebuild, and repair all items listed on Annual Aerial Inspection Report for Tower 1. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for annual chassis service, ABS system repair, compressor service (rebuild clutch assembly), pump service and annual state inspection for a not-to-exceed total of \$4,000.00 for Engine 1. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for a not-to-exceed total of \$90.00 for annual state inspection of Engine 2. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Crowell's Towing for a not-to-exceed total of \$290.00 for annual state inspection of Car 1. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest dated August 5, 2019 totaling \$9,245.75. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve July 2019 payroll manifest with a gross payroll total of \$18,248.15 and to approve payment of 941 employment taxes totaling \$3,850.88 via EFTPS. **All in favor, motion passed.**

4. **Mail** – An invoice was received from White Mountain Oil for service work performed at Central Station; they billed the Precinct \$0 (work performed under service contract). A public notice was received from the Town of Ossipee noting the need to fill the position of Trustee of the Trust Funds, as well as a vacancy on the Budget Committee.

5. **Chief's Report** – Commissioner Howard reviewed Chief Huddleston's monthly report verbally to those present at the meeting (see attached); report will be posted on the website.

Motion: by Howard, seconded by Moore, to accept the Chief's Report into the record. **All in favor, motion passed.**

6. **Treasurer's Report** – Commissioner Howard reviewed the Treasurer's report verbally to those present at the meeting. On July 31, 2019 the checking account balance was \$180,125.10.

Motion: by Howard, seconded by Moore, to accept the Treasurer's Report into the record as presented. **All in favor, motion passed.**

7. **Old Business**

A. None.

8. **New Business**

A. \$913.26 was donated to the West Ossipee Fire Department in memory of Matt Welch.

Motion: by Howard, seconded by Moore, to accept a check totaling \$913.26 from West Ossipee Firefighter's Association. **All in favor, motion passed.**

B. **Warrant Article for 2020 Training** - Discussion ensued regarding a proposed warrant article to allocate 2019 revenue to 2020 training expenses. Chief Huddleston will follow-up on the paperwork and language necessary to apply for reimbursement of training hours (payroll) and travel.

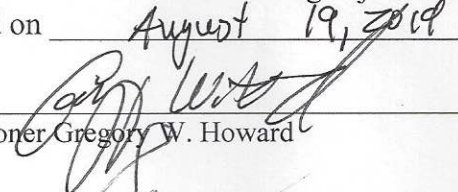
C. **Plowing and Snow Removal** – RFP should go out soon.

9. **Public Comments** – None.

10. **Adjournment**

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 6:52 p.m.

Approved on August 19, 2019



Commissioner Gregory W. Howard

Commissioner Paula Moore