

**West Ossipee Fire Precinct  
Commissioners Meeting  
July 15, 2019**

**Commissioners Present:** Greg Howard, Denise Castle, Paula Moore

**Recorded by:** Xann Horn – Precinct Commissioners' Secretary

**Call to Order:** Howard called the meeting to order at 6:05 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Moore, to approve July 1, 2019 public meeting minutes. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to the US Postal Service for \$55.00 for 100 first class stamps. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Checks Unlimited for \$273.14 for 1,000 business checks. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Moore, to approve a payables manifest dated July 15, 2019 totaling \$1,350.83. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a payables manifest dated July 15, 2019 totaling \$765.04. **All in favor, motion passed.**

**4. Mail**

A. The last statement from Zions Bank was received. This note has been paid in full.

**5. Old Business**

A. **Personnel Evaluations** – Chief Huddleston reported that these are all complete.

**6. New Business** – The MS-535 was executed and will be scanned and put up on the website. Commissioner Howard received the June 2019 summary of the Precinct's Trust Fund balances: one account balance is \$44,664.77 including \$419.53 interest paid to date; the second account balance is \$20,042.08 including \$0.38 interest paid to date.

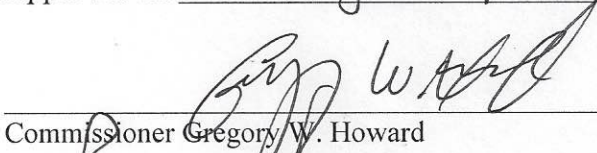
The Precinct's account with Rymes has a zero account balance. Commissioner Howard spoke with the regional manager regarding why the precinct left Rymes and went to White Mountain Oil & Propane. Chief Huddleston stated that last Monday the tanks were switched out, Rymes picked up their tanks the following day. The new furnace should be completely installed July 16, 2019.

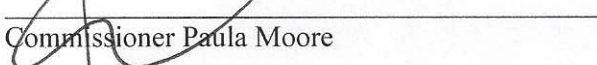
7. **Public Comments** – None.

8. **Adjournment**

**Motion:** by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.** The meeting adjourned at 6:27 p.m.

Approved on August 5, 2019

  
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Commissioner Gregory W. Howard

  
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Commissioner Paula Moore

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Commissioner Denise Castle