

**West Ossipee Fire Precinct  
Commissioners Meeting  
July 1, 2019**

**Commissioners Present:** Greg Howard, Paula Moore, Denise Castle

**Recorded by:** Xann Horn – Precinct Commissioners' Secretary

**Call to Order:** Howard called the meeting to order at 6:07 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Moore, to approve the meeting minutes from June 17, 2019. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Carl Huddleston, for a total of \$169.99 for reimbursement of laptop repairs performed by Staples. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Lori Wrigley, for a total of \$35.50 for reimbursement for purchasing drinking water for the station. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Moore, to approve a payables manifest dated July 1, 2019 totaling \$10,467.41. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve June 2019 payroll manifest with a gross payroll total of \$15,284.75 and to approve payment of 941 employment taxes totaling \$3,099.50 via EFTPS. **All in favor, motion passed.**

**4. Mail – None.**

**5. Chief's Report** – Commissioner Howard reviewed Chief Huddleston's monthly report verbally to those present at the meeting (see attached); report will be posted on the website.

**Motion:** by Howard, seconded by Moore, to accept the Chief's Report into the record. **All in favor, motion passed.**

**6. Treasurer's Report** – Commissioner Howard reviewed the Treasurer's report verbally to those present at the meeting. On June 28, 2019 the checking account balance was \$178,896.32.

**Motion:** by Howard, seconded by Moore, to accept the Treasurer's Report into the record as presented. **All in favor, motion passed.**

7. **Old Business**

A. **2018 Audit** – Plodzik & Sanderson forwarded the digital copy of the 2018 Audit which has been posted on the precinct website. The hard copies have also been received.

B. **Personnel Evaluations** – Chief Huddleston still has a few to finish.

8. **New Business**

White Mountain Oil & Propane has switched tanks at both stations and the Precinct has switched from Rymes to White Mountain Oil & Propane. The new boiler will be installed in a couple of weeks.

There was minor discussion on putting security cameras at Jewell Hill (similar to what is in place at Central Station).

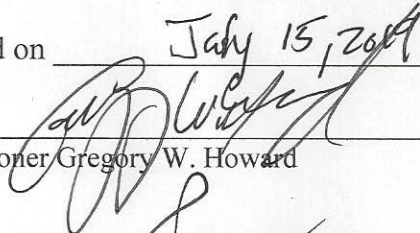
Chief Huddleston reviewed the new subdivision and units going in behind Top Cat Carwash in Ossipee.

9. **Public Comments** – None.

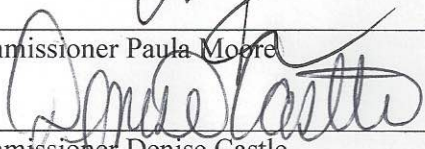
10. **Adjournment**

**Motion:** by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 7:05 p.m.

Approved on July 15, 2019

  
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Commissioner Gregory W. Howard

  
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Commissioner Paula Moore

  
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Commissioner Denise Castle