

**West Ossipee Fire Precinct  
Commissioners Meeting  
June 18, 2018**

**Commissioners Present:** Stanley Brothers, Paula Moore, Gregory Howard

**Recorded by:** Xann Horn – Precinct Secretary

**Call to Order:** Moore called the meeting to order at 6:19 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Moore, to approve June 4, 2018 public meeting minutes. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Brothers, seconded by Moore, to approve a purchase order to Grainger for 3 Halogen bulbs and a calibration kit, for a total of \$110.19. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve a purchase order to Staples for 5 folding tables, for a total of \$549.94. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to Malwarebytes for software for a two year subscription for the Treasurer's laptop for a total of \$69.99. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to Quicken for a one-year subscription for the Treasurer's laptop for a total of \$34.99. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Brothers, to approve a payables manifest dated May 21, 2018 totaling \$7,473.51. **All in favor, motion passed.**

**4. Mail – None.**

**5. Old Business**

**A. Treasurer's Laptop Computer** – Commissioner Howard uninstalled any programs not necessary for the Treasurer's position. The laptop is protected by Malware and SugarSync; Quicken has been installed.

**B. Utility Trailer** – Discussion ensued on the wording for "transfer of ownership". Chief Huddleston will have an agreement prepared for signing at the next meeting.

**C. Annual Reviews** – To be held in non-public session.


**6. New Business**

- A. **Ted Call** – Chief Huddleston stated the other fire department that Ted is employed with may have a conflict with him working for WOFD. Discussion ensued.
  
- B. **Westward Shores** – There are 15 park models on the peninsula on piers, anchored to the ground. Chief Huddleston met with the Town of Ossipee Code Enforcement Officer today. From what Chief Huddleston saw, he believes they are in compliance. Some questions were raised regarding the location of the propane tanks and skirting placement. They are trying to obtain their Certificates of Occupancies this week. They did comply with the WOFD's requirements to build the road at 16' wide.

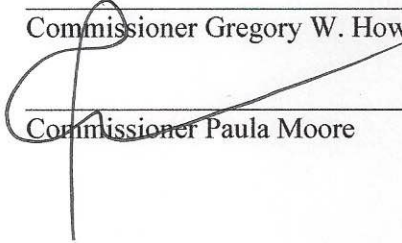
7. **Public Comments** – None.

8. **Adjournment**

**Motion:** by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 7:15 p.m.

Approved on 7-2-18  
  
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Commissioner Stanley Brothers

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Commissioner Gregory W. Howard

  
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Commissioner Paula Moore