

**West Ossipee Fire Precinct
Commissioners Meeting
October 15, 2018**

Commissioners Present: Stanley Brothers, Paula Moore, Gregory Howard

Recorded by: Xann Horn – Precinct Secretary

Call to Order: Howard called the meeting to order at 6:03 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Brothers, to approve October 1, 2018 public meeting minutes. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to William Wrigley for reimbursement for supplies regarding Matthew Welch's memorial service for a total of \$113.90. **All in favor, motion passed.**

Motion: by Howard, seconded by Brothers, to approve a purchase order to Lakes Region Fire Apparatus for reimbursement Engine 2 maintenance for a total of \$215.11. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Ossipee Mountain Electronics for a total of \$7,143.50 for 5 Kenwood portable radios. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Brothers, to approve a payables manifest dated October 18, 2018 totaling \$9,252.96. **All in favor, motion passed.**

Motion: by Howard, seconded by Brothers, to approve a REVISED Payroll Manifest (Lori Wrigley and William's Wrigley's paychecks were entered incorrectly) for September 2018 with a gross total of 15,694.16, and to pay the 941 employment taxes of \$3,238.18 via EFTPS. **All in favor, motion passed.**

The final payroll check to Eileen Roberts dated June 13, 2018 for \$92.35 is being returned to the Precinct as unaccepted.

4. Mail – None.

6. Treasurer's Report – The checking account balance as of 9/30/18 is \$148,154.38.

Motion: by Howard, seconded by Moore, to accept the Treasurer's Report as presented. **All in favor, motion passed.**

7. **Old Business**

- A. **2019 Budget** – Xann will create an Excel spreadsheet to assist with the budget process.

8. **New Business**

- A. **Donations Received in Memory of Matthew Welch** - \$1,680 has been received in donations. The majority of people requested these funds to be used for cancer prevention or cancer screening. Chief Huddleston reviewed the firefighter cancer screening process and the expense involved. Discussion ensued regarding the locations that offer firefighters' physicals/screenings, how often they need to occur, and possibly putting funds into annual budget for these screenings. Chief Huddleston will research this matter further for future discussion.

Motion: by Howard, seconded by Howard, to accept donations totaling \$1,680.00 in memory of Matthew Welch, to be deposited into the checking account with the funds to be allocated to cancer screening.

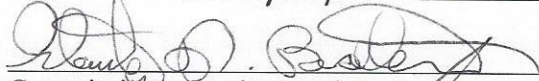
- B. **Commissioner Stanley Brothers** is expecting to vacate his position with the Board of Commissioners as of November 3, 2018. He will keep the other commissioners informed.

9. **Public Comments** – None.

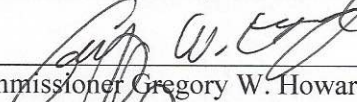
10. **Adjournment**

Motion: by Howard, seconded by Brothers, to adjourn. **All in favor, motion passed.** The meeting adjourned at 6:57 p.m.

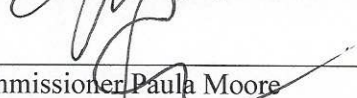
Approved on 11/5/18



Commissioner Stanley Brothers



Commissioner Gregory W. Howard



Commissioner Paula Moore