

**West Ossipee Fire Precinct  
Commissioners Meeting  
July 2, 2018**

**Commissioners Present:** Stanley Brothers, Paula Moore, Greg Howard (not present).

**Recorded by:** Xann Horn – Precinct Secretary

**Call to Order:** called the meeting to order at 6:12 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Moore, seconded by Brothers, to approve June 18, 2018 public meeting minutes. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve June 18, 2018 non-public meeting minutes. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Brothers, seconded by Moore, to approve a purchase order to Grainger for a not-to-exceed total of \$955.40 for 3 streamlight batteries and 5 streamlight flashlights. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve a purchase order to State of NH Criminal Records for a total of \$47.00 for criminal background check. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Brothers, seconded by Moore, to approve a payables manifest dated July 2, 2018 totaling \$8,180.68. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve July 1, 2018 payroll manifest with a gross payroll total of \$100.00 and to approve payment of 941 employment taxes totaling \$15.30 via EFTPS. This is to pay Eileen Roberts for a check inadvertently forgotten in the April 2018 payroll run.

**Motion:** by Brothers, seconded by Moore, to approve June 2018 payroll manifest with a gross payroll total of \$11,970.52 and to approve payment of 941 employment taxes totaling \$2,329.40 via EFTPS.

**4. Mail – A Premium or Rate Change Endorsement was received from BerkleyNet regarding our workers' compensation policy; no action is necessary. The IRS provided the Precinct with acknowledgement that they received Form 8038-G which is related to the tax-exempt bond equipment lease purchase agreement for the new mini-pumper truck.**

**5. Chief's Report – Commissioner Brothers reviewed Chief Huddleston's monthly report for June 2018 (see attached).**

**Motion:** by Brothers, seconded by Moore, to accept the Chief's Report into the record. **All in favor, motion passed.**

7. **Old Business**

A. **Utility Trailer** – The form was executed to transfer the trailer to Center Ossipee Fire Department.

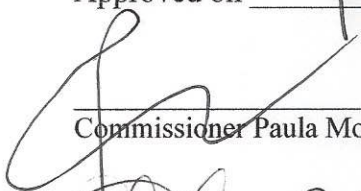
8. **New Business** – None.

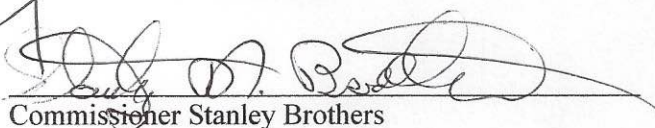
9. **Public Comments** – None.

10. **Adjournment**

**Motion:** by Brothers, seconded by Moore, to adjourn. **All in favor, motion passed.** The meeting adjourned at 6:39 p.m.

Approved on 7/16/18

  
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Commissioner Paula Moore

  
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Commissioner Stanley Brothers