

**West Ossipee Fire Precinct
Commissioners Meeting
May 7, 2018**

Commissioners Present: Greg Howard, Stanley Brothers (late arrival), Paula Moore

Recorded by: Xann Horn – Precinct Secretary

Call to Order: Howard called the meeting to order at 6:06 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Moore, to approve April 16, 2018 public meeting minutes. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Christopher Ouellette for a total of \$117.93 for reimbursement for fuel and a bow light for the boat. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to New England Embroidery for a total of \$750.00 for 20 Firefighter polo shirts. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Bergeron Protective Clothing for a total of \$3,880.00 for eight pair of wildland/EMS boots. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest dated May 7, 2018 totaling \$9,644.17. **All in favor, motion passed.**

Motion: by Howard, seconded by Brothers, to approve April 2018 payroll manifest with a gross payroll total of \$11,172.85 and to approve payment of 941 employment taxes totaling \$2,326.30 via EFTPS.

4. Mail – The Precincts received a letter from the State of NH DOT regarding an estimate for a dry hydrant at the Lovell River Bridge. Howard reviewed the letter stating the Precinct needs to plan on \$14,964.05. This is the total cost if they were doing it from scratch; this is the amount that needs to be built into the contract. Chief Huddleston spoke with Jim Boles with the DOT and the price is expected to be approximately \$6,200 since it will not require new fill, etc. due to the site work being done for the new bridge.

Motion: by Howard, seconded by Brothers, to execute and return the utility agreement for the installation of the dry hydrant at the Lovell River crossing. **All in favor, motion passed.**

5. **Chief's Report** – Commissioner Howard reviewed Chief Huddleston's monthly report (see attached).

Motion: by Howard, seconded by Moore, to accept the Chief's Report into the record. **All in favor, motion passed.**

6. **Treasurer's Report** – On April 19, 2018 the checking account balance was \$165,590.52.

Motion: by Howard, seconded by Brothers, to accept the Treasurer's Report into record. **All in favor, motion passed.**

7. **Old Business**

A. **Replacement of Treasurer** – The ad was posted at the post office, at Central Station, and in the Conway Daily Sun for two consecutive Wednesdays. The notice stated if interested, attend the Commissioners Meeting on May 7th. Nobody was present to express any interest. Chief Huddleston stated that Terry Fraiser Hooper said she would be interested if nobody else applied; Chief Huddleston will follow up with her.

B. **Computer** – Discussion ensued on purchasing a computer/lap top for the new treasurer.

8. **New Business**

A. Chief Huddleston stated the precinct owns a 4-place snowmobile trailer. Center Ossipee Fire Department is using it and would like to purchase it. Discussion ensued on whether or not it could be donated or sold. Commissioner Howard will contact the Municipal Association for advice.

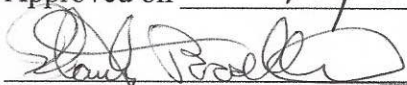
9. **Public Comments** – None.

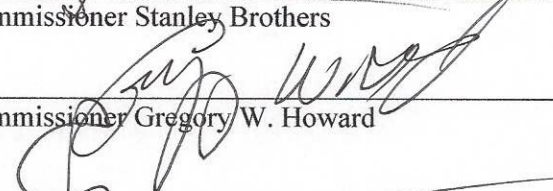
10. **Adjournment**

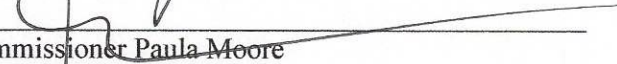
Motion: by Howard, seconded by Brothers, to adjourn. **All in favor, motion passed.** The meeting adjourned at 7:03 p.m.

Approved on

May 21, 2018


Commissioner Stanley Brothers


Commissioner Gregory W. Howard


Commissioner Paula Moore