

**West Ossipee Fire Precinct
Commissioners Meeting
March 5, 2018**

Commissioners Present: Greg Howard, Stanley Brothers, Paula Moore

Recorded by: Xann Horn – Precinct Secretary

Call to Order: Howard called the meeting to order at 6:03 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Brothers, to approve February 20, 2018 public hearing minutes for Proposed Warrant Article II. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve February 20, 2018 public meeting minutes for Commissioners' Meeting. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Ossipee Auto Parts for a not-to-exceed total of \$750 for an air compressor for Jewell Hill Station. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Brothers, to approve a payables manifest dated March 5, 2018 totaling \$9,050.40. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a payroll manifest with a gross payroll total of \$9,395.57, and to approve payment of 941 employment taxes totaling \$1,906.44 via EFTPS.

4. Chief's Report – Commissioner Howard reviewed Chief Huddleston's monthly report (see attached).

Motion: by Howard, seconded by Moore, to accept the Chief's Report into the record. **All in favor, motion passed.**

5. Treasurer's Report – As of 2/28/2018 the checking account balance was \$176,456.05.

Motion: by Howard, seconded by Brothers, to accept the Treasurer's Report into the record. **All in favor, motion passed.**

6. Mail – None.

7. **Old Business**

- A. **2018 Annual Meeting** – All postings have been made, Commissioner Howard has reviewed the article regarding the new pumper truck with DRA. Everything is all set for the meeting on March 10, 2018 at 10:00.
- B. **Ossipee Trustee of the Trust Funds** – Commissioner Howard reviewed another letter to the Trustee of the Trust Funds requesting a copy of a current bank statement for the Certificate of Deposit portion of the Fire Department Capital Reserve Funds.

8. **New Business**

- A. **Treasurer's Resignation** – Eileen Roberts submitted her resignation. Commissioner Howard thanked her for her time and efforts. Her resignation was accepted, with sadness.
- B. **WOFP Fire Precinct Representative to the Town of Ossipee Budget Committee** – Louise Sutherland term is up this month.

Motion: by Brothers, seconded by Moore, to re-appoint Louise Sutherland as WOFP Fire Precinct Representative to the Town of Ossipee Budget Committee. **All in favor, motion passed.**

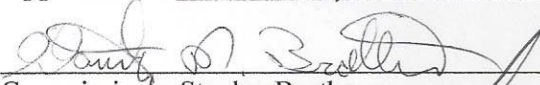
- C. **Treasurer's Policy** – A draft has been prepared for review and approval at the next Commissioner's meeting.
- D. **Accounts Payables Policy** - A draft has been prepared for review and approval at the next Commissioner's meeting.

9. **Public Comments** – None.

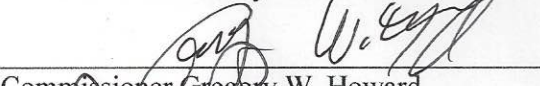
10. **Adjournment**

Motion: by Howard, seconded by Brothers, to adjourn. **All in favor, motion passed.** The meeting adjourned at 6:51 p.m.

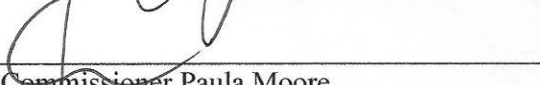
Approved on 3/19/18



Commissioner Stanley Brothers



Commissioner Gregory W. Howard



Commissioner Paula Moore