

**West Ossipee Fire Precinct  
Commissioners Meeting  
February 5, 2018**

**Commissioners Present:** Greg Howard, Stanley Brothers, Paula Moore

**Recorded by:** Xann Horn – Precinct Secretary

**Call to Order:** Howard called the meeting to order at 6:07 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Moore, to approve January 15, 2018 public meeting minutes. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to Lori Wrigley for \$380 (2 EMR Practical Exam fees at \$115 each and 2 EMS License application fee of \$75.00). **All in favor, motion passed.**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to Staples for a not-to-exceed total of \$150.00 for high yield ink cartridges (black and color) for the secretary's printer. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to State of NH – Criminal Records for three EMS licensing background checks at \$47 each for a total of \$141.00. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to the Conway Daily Sun for a total of \$52 for the Notice of Public Hearing for Warrant Article II. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to the Conway Daily Sun for a total of \$200 to run the Annual Meeting Notice for two days (\$100/day). **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to New England Embroidery for \$12.45 to account for increase in price from original purchase order. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Moore, to approve a payables manifest dated February 5, 2018 totaling \$5,776.13. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a payroll manifest dated January 31, 2018 for a gross total of \$13,497.42, and to approve payment of the 941 employment taxes totaling \$2,844.04 to be paid via EFTPS. **All in favor, motion passed.**

4. **Mail** – The Zions Bank statement as of July 1, 2017 through December 31, 2017 was received. The Board of Commissioners Questionnaire from Plodzik & Sanderson was received to be filled out and returned prior to the 2017 audit; Commissioner Howard will take this and prepare it for the auditors.

5. **Chief's Report** – Commissioner Howard reviewed the Chief's Report.

**Motion:** by Howard, seconded by Brothers, to accept the Chief's Report into record. **All in favor, motion passed.**

6. **Treasurer's Report** – As of January 31, 2018 the checking account balance was \$166,668.25.

**Motion:** by Howard, seconded by Moore, to accept the Treasurer's report into the record. **All in favor, motion passed.**

7. **Old Business**

A. **2018 Budget** – We are still waiting to hear from the Budget Committee for their approval of MS-737.

B. **Warrant Article** – Mini Pumper & Hearing – The ad for this hearing will be posted in the Conway Daily Sun and it has been posted on the door at Central Station and at the Post Office. The hearing will be here on Tuesday, February 20<sup>th</sup> at 6:00 p.m.

C. **Ossipee Trustees of the Trust Funds** – Connie Billings contacted Stanley Brothers stated that he tried to contact Commissioner Howard regarding the request for copies of information. Commissioner Howard did not receive any phone calls; he contacted Connie Billings and was told that information was left at the town for him. A spreadsheet was provided; not a bank statement. Connie billings said that the spreadsheet is what the bank gives him. Commissioner Howard asked for clarification on this and was told that he does receive a separate statement for each account. Commissioner Howard stated that the wants the one page statement for the West Ossipee Fire Precinct. Commissioner Howard has provided this request in writing by a letter dated January 24, 2018.

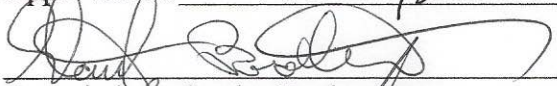
8. **New Business** – Chief Huddleston reported that by the end of March, Bill and Lori Wrigley will both be licensed EMRs; Jessica Colpoys should be licensed by the end of February. New door opener on the bay at Central Station will be put on this week. Chief Huddleston is waiting to hear from Rymes on dates for servicing the boilers. Chief Huddleston has been talking to DOT regarding the pricing of the proposed dry hydrant.

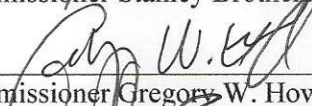
9. **Public Comments** – None.

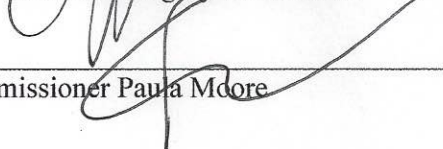
10. **Adjournment**

**Motion:** by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 7:39 p.m.

Approved on Feb 20, 2018

  
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Commissioner Stanley Brothers

  
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Commissioner Gregory W. Howard

  
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Commissioner Paula Moore