

**West Ossipee Fire Precinct
Commissioners Meeting
January 15, 2018**

Commissioners Present: Greg Howard, Stanley Brothers, Paula Moore

Recorded by: Xann Horn – Precinct Secretary

Call to Order: Howard called the meeting to order at 6:08 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Moore, to approve January 2, 2018 public meeting minutes. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Brothers, to approve a purchase order to Jessica Colpoys for \$190.00 for reimbursement of the EMS license application fee and EMR practical exam fee. **All in favor, motion passed.** Ossipee Valley Mutual Aid paid for the class.

Motion: by Howard, seconded by Brothers, to approve a purchase order to Overhead Door Company for an overhead door opener for Engine 1 bay for a not-to-exceed total of \$2,000.00 (this is to replace a previous purchase order for \$1,500 due to an updated quote). **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest dated January 15, 2018 totaling \$1,731.22. **All in favor, motion passed.**

4. Mail

A. A notice was received from the IRS of an unpaid balance due of \$311.69 for employment taxes for the tax period ending on 9/30/2017 due to late payment. Xann will call the IRS to follow-up on this as the notice seems to be in error.

B. Checks for permit fees were received from CPL Mechanical, LLC (\$25.00), Eastern Propane Gas (\$25.00), two cash donations totaling \$125.00.

Motion: by Howard, seconded by Moore, to accept the cash donations of \$125.00 and deposit these funds into the Precinct's checking account. **All in favor, motion passed.**

Motion: by Howard, seconded by Brothers, to accept the burner permit fee checks of \$50 and deposit these checks into the Precinct's checking account. **All in favor, motion passed.**

5. Treasurer's Report – As of 1/02 /2018 the checking account balance was \$140,033.14.

Motion: by Howard, seconded by Moore, to accept the Treasurer's Report into the record. **All in favor, motion passed.**

6. Old Business

A. 2018 Budget – Warrant Article: Mini Pumper & Hearing – Howard reviewed Michelle Clark's email regarding the warrant article. Discussion ensued. The Commissioners agree that no escape clause is necessary in the agreement. The last piece of information that Commissioner Howard is waiting for is the actual wording for the Warrant Article; once he has this, he can be remove the figures from the DRA Portal, update the information to have ready for the Budget Committee's deadline of March 24, 2018. A public hearing date of Tuesday, February 20, 2018 at 6:00 p.m. was scheduled; with the regularly scheduled Commissioners' Meeting to occur following the bond hearing.

B. Waste Management Service Agreement – Notice of Non-Renewal – Howard prepared a letter to go to Waste Management to discontinue service with them. The Commissioners approved the letter. This will be mailed by certified mail.

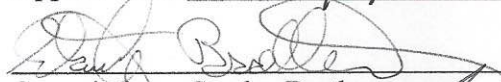
7. New Business – Chief Huddleston stated that the condensation drain froze on the boiler. It has been disconnected and is temporarily running into a bucket. Jewell Hill ran out of propane during the cold spell that we've been having. It was determined that during the cold spell we were burning twice as much propane than we ordinarily consume. The boilers at both stations need to be serviced. The Chief will contact Rymes to schedule these service calls. Chief Huddleston is working with DOT regarding the Lovell River Bridge and an installation of a dry hydrant. Minor discussion ensued. Chief Huddleston provided an update on Westward Shores/FEMA situation. Commissioner Howard is wondering where their emergency management plan is showing where recreational vehicles would go and who is going to be responsible. Chief Huddleston will follow up on this. Chief Huddleston met with one of the owners of the property behind Central Station regarding their development plans. They will meet again in May to further discuss the development of their property.

8. Public Comments – None.

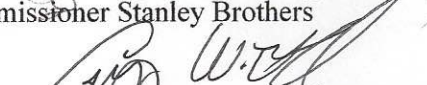
9. Adjournment

Motion: by Howard, seconded by Brothers, to adjourn. **All in favor, motion passed.** The meeting adjourned at 6:35 p.m.

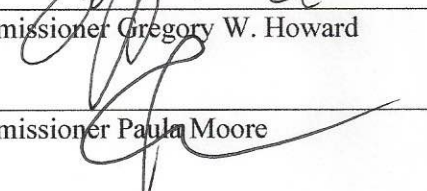
Approved on 2/5/18



Commissioner Stanley Brothers



Commissioner Gregory W. Howard



Commissioner Paula Moore