

**West Ossipee Fire Precinct
Commissioners Meeting
January 2, 2018**

Commissioners Present: Greg Howard, Paula Moore, Stanley Brothers was not present.

Recorded by: Xann Horn – Precinct Secretary

Call to Order: Howard called the meeting to order at 6:05 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Moore, to approve December 18, 2017 meeting minutes. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Ossipee Auto Parts for a not-to-exceed figure of \$175.00 for an air purge valve for Rescue 1. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Overhead Door Company for a not-to-exceed figure of \$1,500.00 for an overhead door opener for Central Station, Engine 1 bay. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest totaling \$14,089.35 dated January 2, 2018. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a payroll manifest with a gross total of \$12,294.63 for December 2017, and to approve the payment of \$2,723.96 to the IRS via EFTPS for the 941 payroll taxes. **All in favor, motion passed.**

4. Mail – Plodzik & Sanderson sent there confirmation letter for the upcoming 2017 audit. The fee for the services is estimated to be \$6,100. Howard reviewed the letter.

Motion: by Howard, seconded by Moore, to execute agreement and return it to Plodzik & Sanderson. **All in favor, motion passed.**

5. Chief's Report – Commissioner Howard reviewed the Chief's Report for December 2017 (see attached).

Motion: by Howard, seconded by Moore, to accept the Chief's Report into the record. **All in favor, motion passed.**

6. Old Business

A. 2018 Budget – Warrant Article: Mini Pumper – Michelle Clark with DRA stated this would be a non-monetary warrant article. Howard will be in touch

with her for further clarification and how to report it on the DRA portal. Discussion ensued.

B. 2017 Audit – 2017 audit is scheduled for February 22, 2017.

C. Waste Management

Motion: by Howard, seconded by Moore, to terminate the Waste Management agreement. **All in favor, motion passed.**

7. **New Business** – Chief Huddleston stated that Dana Cullen is now Chief for Center Ossipee.

8. **Public Comments** – None.

9. **Adjournment**

Motion: by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**
The meeting adjourned at 7:10 p.m.

Approved on _____

1/15/18

Commissioner Gregory W. Howard

Commissioner Paula Moore