

**West Ossipee Fire Precinct
Commissioners Meeting
October 16, 2017**

Commissioners Present: Greg Howard, Stanley Brothers, Paula Moore

Recorded by: Xann Horn – Precinct Secretary

Call to Order: Howard called the meeting to order at 6:03 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Howard, seconded by Brothers, to approve October 2, 2017 public meeting minutes. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve October 2, 2017 non-public meeting minutes. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Brothers, to approve a purchase order to Christopher Ouellette for \$43.49 for reimbursement (fuel). **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to New England Embroidery for \$2,100 for 21 firefighter work sweatshirts. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Ossipee Mountain Electronics for \$960 for 2 Motorola pagers with warranties. **All in favor, motion passed.**

Motion: by Brothers, seconded by Howard, to approve a purchase order to Staples for \$151.98 for a dry erase board and markers. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to Fire Grants Help for \$1,500 for preparing the narrative portion of the grant writing service. **All in favor, motion passed.** Chief Huddleston will request that Fire Grants Help provide a revised contract stating specific description of services.

Motion: by Howard, seconded by Brothers, that upon receipt of the revised contract reflecting the specific description of services to be provided, that Commissioner Howard as Chairman is authorized to sign this contract. **All in favor, motion passed.**

3. Review and Approval of Manifests

Motion: by Howard, seconded by Moore, to approve a payables manifest dated October 16, 2017 totaling \$1,760.48. **All in favor, motion passed.**

4. **Mail**

A. **Staples** – New credit cards were received.

B. **Plowing Bid** – A bid was received from Jon E. Cyr & Son Excavating for plowing at Central and Jewell Hill Stations; three year bid (\$15,778.80) for the annual amount of \$5,259.60 to be paid in equal payments beginning in November and ending in April for the then current contract period (November 2017 through April 2018).

Motion: by Moore, second by Howard, to accept the plowing bid from Jon E. Cyr & Son Excavating. **All in favor, motion passed.**

C. **Notice of Benefits Paid and Charged to Employer** was received from NH Employment Security on behalf of Thomas Coates.

5. **Treasurer's Report** - As of October 16, 2017 the checking account balance was \$121,576.36.

Motion: by Howard, seconded by Brothers, to accept the Treasurer's report into the record. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to accept donations from Aubuchon Hardware (\$173.00 cash and a \$25.00 check) for deposit. **All in favor, motion passed.**

Motion: by Howard, seconded by Brothers, to accept \$125.00 for seven burner permits (five paid for in cash, two by check - \$25 each) for deposit. **All in favor, motion passed.**

6. **Old Business**

A. **2018 Budget/Engine 2 Replacement** – Commissioner Howard spoke to Chief Huddleston about a local bank financing a new truck. Chief Huddleston contacted Northway Bank and is waiting to hear back from them. He provided the commissioners with municipal leasing information pulled from their website. Discussion ensued.

Motion: by Howard, seconded by Brothers, to continue to move forward with the purchase of a new mini-pumper to ultimately replace Engine 2. **All in favor, motion passed.**

7. **New Business** – Commissioner Howard requested authorization to contact the State Attorney General's Office, Charitable Trust Division about the Trustee of the Trust Funds not communicating with the Precinct in any way after they have been contacted multiple times.

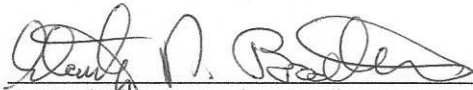
Motion: by Brothers, seconded by Moore, to grant this authorization. **All in favor, motion passed.**

8. **Public Comments** – None.

9. **Adjournment**

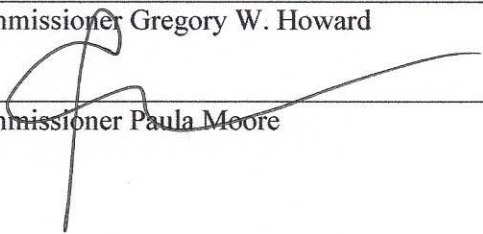
Motion: by Howard, seconded by Brothers, to adjourn. **All in favor, motion passed.** The meeting adjourned at 7:52 p.m.

Approved on 11-6-07



Commissioner Stanley Brothers

Commissioner Gregory W. Howard



Commissioner Paula Moore