

**West Ossipee Fire Precinct
Commissioners Meeting
April 17, 2017**

Commissioners Present: Greg Howard, Paula Moore, Stanley Brothers

Recorded by: Xann Horn – Precinct Secretary

Call to Order: Howard called the meeting to order at 6:04 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Brothers, seconded by Howard, to review and approve the meeting minutes of April 3, 2017. **Brothers and Howard in favor, Moore abstained.**

2. Purchase Orders

Motion: by Howard, seconded by Moore, to approve a purchase order to Chris Ouellette for \$62.25 for reimbursement for fuel. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Carl Huddleston for \$185.04 for training supplies and office supplies. **All in favor, motion passed.**

3. Review and Approval of Payables Manifest

Motion: by Howard, seconded by Moore, to approve a payables manifest totaling \$2,955.06 dated April 17, 2017. **All in favor, motion passed.**

4. Mail – None.

5. Old Business – None.

6. New Business


A. Personnel Policy Manual – Minor discussion ensued. The policies and procedures are in the process of being reviewed by the commissioners and Chief Huddleston. We will review it at the next meeting for finalizing it at the second meeting in May. Once they are finalized they will be provided to all employees and posted on the web site.

7. Public Comments – Bob Freeman, Center Ossipee Precinct Commissioner, upon the request of the two other Center Ossipee Precinct Commissioners, came to our meeting to ask if he could obtain samples of our Precinct Policies so they could use them as a reference in creating new policies for their Precinct. Discussion ensued.

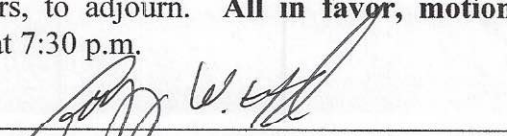
8. Adjournment

Motion: by Howard, seconded by Brothers, to adjourn. **All in favor, motion passed.** The meeting adjourned at 7:30 p.m.

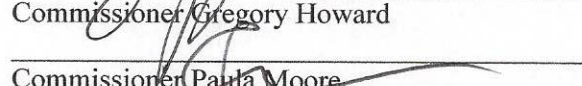
Approved on May 1, 2017



Commissioner Stanley Brothers



Commissioner Gregory Howard



Commissioner Paula Moore