

**West Ossipee Fire Precinct
Commissioners Meeting
October 3, 2016**

Commissioners Present: Stanley Brothers, Paula Moore, Greg Howard.

Recorded by: Xann Horn – Precinct Commissioners' Secretary

Call to Order: Brothers called the meeting to order at 6:16 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Brothers, seconded by Moore, to approve September 19, 2016 meeting minutes. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Howard, seconded by Brothers, to approve a purchase order to Christopher Ouellette for reimbursement of fuel for the air boat for a total of \$159.96. **All in favor, motion passed.**

Motion: by Brothers, seconded by Howard, to approve a purchase order to Carl Huddleston for lunch and groceries for a three day training session for a total of \$325.25. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to Industrial Protection Services for a gas meter sensor for a not-to-exceed total of \$245.00. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to Gorham Flag Center for \$65.00 for a new American Flag. **All in favor, motion passed.**

Motion: by Brothers, seconded by Howard, to approve a purchase order to Ossipee Mountain Electronics for three UHF Portable Radios for a total of \$1350.00. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to New England Embroidery Company for six Fire/EMS Jackets for a not-to-exceed total of \$600.00. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to Ossipee Auto Parts for Engine Air Filter Set for the air boat for a total of \$225.00. **All in favor, motion passed.**

3. Review and Approval of the Payables Manifest

Motion: by Brothers, seconded by Moore, to approve a payables manifest totaling \$13,219.94 dated October 3, 2016. **All in favor, motion passed.**

4. Payroll Manifest

Motion: by Brothers, seconded by Howard, to approve a payroll manifest with a gross total of \$13,695.30 for September 2016, and to approve the electronic payment of \$3,027.18 to the IRS via EFTPS for the 941 payroll taxes. **All in favor, motion passed.**

5. **Mail** – A check for \$30 was received for permit to install and operator boiler equipment.

Motion: by Brothers, seconded by Howard, to accept check for deposit. **All in favor, motion passed.**

6. **Chief's Report** – Brothers reviewed the chief's report (attached).

Motion: by Brothers, seconded by Moore, to accept Chief's Report as presented. **All in favor, motion passed.**

7. **Old Business**

Chief Huddleston noted that Jim Hurd will be here on Monday to look at the Modine heater at Central and to discuss how to flush the radiant heating system at Jewell Hill.

A draft of the 2015 Audit was received. The commissioners will provide a response noting the new payroll policy instituted.

8. **New Business**

Commissioner Howard spoke to Les Cartier who does hazardous material training for the State of New Hampshire regarding WOFD hosting training.

Howard stated that Les Cartier informed him that he was told by Conway Village Fire Chief Solomon that the Carroll County HazMat truck is currently being stored at some farm and not stored properly and it was all due to the West Ossipee Fire Precinct Commissioners renegeing on a deal with former WOFD Chief Brad Eldridge to store the truck at the Jewell Hill Station. Howard told Les that this is misinformation and that the WOFP gave the Carroll County HAZMat team two years of continued storage of the truck at Jewell Hill once they were informed the truck needed to be stored somewhere else. The WOFP Commissioners had never authorized storage of the HazMat truck at Jewell Hill and the Former Fire Chief did not have authority to grant permission for long term storage. The truck is currently stored at Winners' Circle Farm in Tuftonboro. Better storage options will need to be looked into.

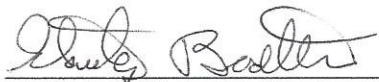
Chief Huddleston contacted the FIMA representative. The only thing that held up the grant for the Department was some of the reporting numbers. Chief Huddleston will be working with them to fix these numbers and we may get that grant next year. Chief Huddleston clarified.

9. **Public Comments** – None.


10. **Adjournment**

Motion: by Howard, seconded by Brothers, to adjourn. **All in favor, motion passed.** The meeting adjourned at 7:09 p.m.

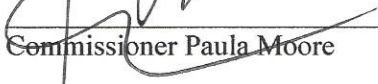
Approved on October 17, 2016



Commissioner Stanley Brothers, Chair



Commissioner Gregory Howard



Commissioner Paula Moore