

**West Ossipee Fire Precinct
Commissioners Meeting
July 18, 2016**

Commissioners Present: Greg Howard, Paula Moore, Stanley Brothers.

Recorded by: Xann Horn – Precinct Secretary

Call to Order: Brothers called the meeting to order at 6:05 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Brothers, seconded by Moore, to approve July 5, 2016 meeting minutes. **All in favor, motion passed.**

2. Purchase Orders

Motion: by Brothers, seconded by Moore, to approve a purchase order to State of NH, Criminal Records for a total of \$49.75 for criminal background check for potential new employee. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for a not-to-exceed total of \$2,500 for annual chassis services, pump service, annual pump test, compressor service and annual state inspection for Engine 1. **All in favor, motion passed.**

Motion: by Brothers, seconded by Howard, to approve a purchase order to Lakes Region Fire Apparatus for a not-to-exceed total of \$1,500.00 for annual chassis service, pump service, annual test and annual state inspection for Engine 2. **All in favor, motion passed.**

Motion: by Brothers, seconded by Howard, to approve a purchase order to Lakes Region Fire Apparatus for a not-to-exceed total of \$1,500.00 for annual chassis service and annual state inspection of Tower 1. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to Lakes Region Fire Apparatus for a not-to-exceed total of \$1,500.00 for annual chassis service and annual state inspection of Rescue 1. **All in favor, motion passed.**

Motion: by Brothers, seconded by Howard, to approve a purchase order to Moore Medical for a total of \$160.81 for EMT supplies. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to Bergeron Protective Clothing for a total of \$970.00 for a helmet, gloves, and Nomex hood. **All in favor, motion passed.**

3. Review and Approval of Payable Manifests

Motion: by Brothers, seconded by Moore, to approve a payables manifest totaling \$5,393.46 dated July 18, 2016. **All in favor, motion passed.**

4. Mail – None.

5. Old Business

- A. **Jewell Hill** – HEB will be at Jewell Hill to begin the next phase of the sprinkler system installation.

6. **New Business**

A. **Boiler Permit Fee**

Motion: by Brothers, seconded by Moore, to accept a check from Eastern Propane for \$25.00 for boiler inspection fees. **All in favor, motion passed.**

- B. **Quarterly Taxes** – 941 and State Unemployment tax forms for the second quarter of 2016 were executed for mailing.

- C. **2015 Audit** – The auditors with Plodiyk & Sanderson met with Xann on July 14; they will meet again on August 4 to finish up the audit.

- D. **Budget Committee Representative and Moderator** – Tom Kondrat submitted his resignation for both positions. It is important to fill the budget committee representative position as soon as possible.

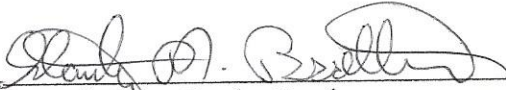
- E. **Classes** – A new EMT class will be starting next month; no cost. They also offer an ice rescue course which most of WOFD will participate in. The forestry class ended two weeks ago and everybody that attended from WOFD passed.

7. **Public Comments** – Steve Moore was present in the audience and stated that everyone involved with the West Ossipee Fire Department is doing a great job and to keep up the good work.

8. **Adjournment**

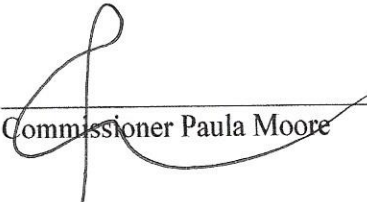
Motion: by Moore, seconded by Brothers, to adjourn. **All in favor, motion passed.** The meeting adjourned at 6:59 p.m.

Approved on August 2, 2016



Commissioner Stanley Brothers

Commissioner Gregory Howard



Commissioner Paula Moore