

**West Ossipee Fire Precinct
Commissioners Meeting
May 2, 2016**

Commissioners Present: Stanley Brothers, Greg Howard, Paula Moore.

Recorded by: Xann Horn – Precinct Commissioners’ Secretary

Call to Order: Brothers called the meeting to order at 6:05 p.m.

1. Review and Approval of Meeting Minutes

Motion: by Brothers, seconded by Howard, to approve April 18, 2016 meeting minutes. **All in favor, motion passed.**

2. Payroll Manifest

Motion: by Paula, seconded by Howard, to approve a payroll manifest totaling \$7,447.50 for April 2016, and to approve the electronic payment of \$1,552.14 to the IRS via EFTPS for the 941 payroll taxes. **All in favor, motion passed.**

3. Purchase Orders

Motion: by Brothers, seconded by Moore, to approve a purchase order to reimburse Ted Call for \$1,180 (payment for ATV repairs) to replace two other purchase orders previously approved to Northstar Performance for these repairs. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to Moore Medical for EMS vests for a not-to-exceed total of \$695.49. **All in favor, motion passed.**

Motion: by Brothers, seconded by Howard, to approve a purchase order to Staples for a total of \$173.48 for an audio amplifier and RCA cable for training purposes. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to Hartley Well Company for water treatment system at Central Station for a not-to-exceed figure of \$4,250. **All in favor, motion passed.**

Motion: by Howard, seconded by Moore, to approve a purchase order to Hartley Well Company for water treatment system at Jewell Hill Station for a not-to-exceed figure of \$5,500. **All in favor, motion passed.**

Motion: by Brothers, seconded by Howard, to approve a purchase order to Computer Port for the Intel I3 computer system for \$670.00. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to Staples for Adobe Acrobat Software \$247.99. **All in favor, motion passed.**

Motion: by Brothers, seconded by Moore, to approve a purchase order to Bergeron Protective Clothing for a not-to-exceed figure of \$100.00 for a helmet face shield and hardware. **All in favor, motion passed.**

4. Review and Approval of the Payables Manifest

Motion: by Brothers, seconded by Howard, to approve a payables manifest totaling \$3,700.82 dated May 2, 2016. **All in favor, motion passed.**

5. Mail – The debit card pin number was received from the bank.

6. Chief's Report – Brothers reviewed the chief's report (attached).

Motion: by Moore, seconded by Brothers, to accept Chief's Report as presented. **All in favor, motion passed.**

7. Old Business – None.

8. New Business – There will be a live burn training on Covered Bridge Road this Saturday. Aubuchon Hardware has requested we bring a truck to their grand opening on May 15, 2016.

9. Public Comments – None.

10. Adjournment

Motion: by Brothers, seconded by Howard, to adjourn. **All in favor, motion passed.** The meeting adjourned at 6:46 p.m.

Approved on May 16, 2016

Commissioner Stanley Brothers, Chair

Commissioner Gregory Howard

Commissioner Paula Moore