

**West Ossipee Fire Precinct  
Commissioners Meeting  
April 18, 2016**

**Commissioners Present:** Greg Howard, Stanley Brothers, Paula Moore

**Recorded by:** Xann Horn – Precinct Secretary

**Call to Order:** Brothers called the meeting to order at 6:07 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Brothers, to approve April 4, 2016 meeting minutes. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Brothers, seconded by Moore, to approve a purchase order to the USPS for 100 first class stamps for a total of \$47.00. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Staples for copy paper and ink cartridges for a not-to-exceed figure of \$100.00. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Howard, to approve a purchase order to Chris Ouellette for a total of \$65.38 for reimbursement of fuel charges. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve a purchase order to Stonehearth Open Learning Opportunities (SOLO) for Emergency Medical Responder Course for Christopher Colpoys for a total of \$795.00. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve a purchase order to Public Agency Training Council for Vehicle Fire Investigation Course for Chief Huddleston to attend for a total of \$295.00. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve a purchase order to Amazon.com for NFPA Text Books, Chapter 1, 2009 version and NFPA Chapter 101, 2009 version for Matt Welch Fire Code and Life Safety Code classes for a not-to-exceed total of \$177.95. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve a purchase order to Moore Medical for EMS supplies for a not-to-exceed total of \$394.65. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve a purchase order to Brand Company for batteries for the portable radios for a not-to-exceed total of \$211.00. **All in favor, motion passed.**

3. **Review and Approval of Manifests**

**Motion:** by Brothers, seconded by Howard, to approve a payables manifest totaling \$1,417.57 dated April 18, 2016 which includes an electronic payment approval to Time Warner for \$528.78. **All in favor, motion passed.**

4. **Mail** – An updated credit card (with the electronic chip) was received for activation.

5. **Old Business**

A. **Computer** – Chief Huddleston will follow-up on this at the next meeting.

6. **New Business**

A. **Quarterly Taxes** – SUTA and 941 quarterly employment taxes were executed for mailing.

B. **Greens Insurance Workers' Compensation Coverage** – Chief Huddleston has received a proposal totaling \$8,656.00 for workers' compensation coverage for when coverage through PLT expires.

**Motion:** by Brothers, seconded by Moore, to approve this proposal for workers' compensation coverage for a total of \$8,656.00 and to switch coverage from PLT to Greens Insurance. **All in favor, motion passed.**


C. **Installation (first phase) of Fire Suppression at Jewell Hill** – Huddleston stated that he spoke to Bergeron and this will be added to the list of projects to be started. Bergeron will be in touch when he has a more specific date. It is uncertain if the vehicles will have to be moved. We will have to pursue someone for flushing the radiant heating system; Huddleston will call Hartley Well to see if they are able to do this.

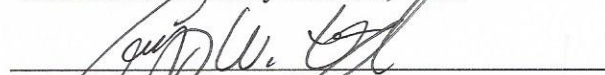
7. **Public Comments** – None.

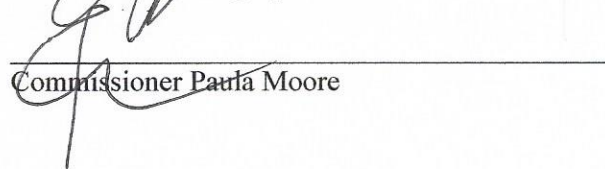
8. **Adjournment**

**Motion:** by Brothers, seconded by Moore, to adjourn. **All in favor, motion passed.** The meeting adjourned at 6:57 p.m.

Approved on May 2, 2016

  
\_\_\_\_\_  
Commissioner Stanley Brothers, Chair

  
\_\_\_\_\_  
Commissioner Gregory Howard

  
\_\_\_\_\_  
Commissioner Paula Moore