

**West Ossipee Fire Precinct  
Commissioners Meeting  
March 21, 2016**

**Commissioners Present:** Greg Howard, Paula Moore, Stanley Brothers.

**Recorded by:** Xann Horn – Precinct Commissioners' Secretary

**Call to Order:** Howard called the meeting to order at 7:17 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Brothers, to approve March 7, 2016 meeting minutes. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Brothers, to approve March 7, 2016 non-public meeting minutes. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve March 12, 2016 Annual Meeting minutes. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to New Hampshire Fire Academy for \$1,140.00 for training (2 individuals to attend Fire Inspector I and 1 individual to attend Firefighter I). **All in favor, motion passed.**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to Bergeron Protective Clothing for a not to exceed figure of \$2,325.00 for a turnout coat, bunker pants, and a pair of boots for a new employee. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to American Test Center for annual ladder and aerial testing of Tower 1 for \$1,800.00. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Ossipee Mountain Electronics for four Motorola portable radios for \$1,800.00. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to John L. Carter Sprinkler Company for Phase 1 of Jewell Hill Sprinkler System for a not to exceed figure of \$18,253.20. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to Bergeron Technical Services, LLC for Phase 1 of Jewell Hill Sprinkler System for a not to exceed figure of \$1,525.00. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Brothers, to approve a payables manifest totaling \$1,696.44 dated March 21, 2016. **All in favor, motion passed.**

**4. Mail –** Correspondence dated March 7, 2016 was received from the Town of Ossipee ambulance service and planning for the future. Howard read the letter and will take it under advisement.

5. **Old Business**

- A. **2016 Annual Meeting** – All warrant articles passed as presented. Commissioners, Treasurer, and Clerk retained their positions within the structure of the organization. Howard will upload the necessary documents to the DRA and upload them to the website.
- B. **WOFD Computer** – Howard talked to Computer Port. A mini-tower is a 16GB RAM with all audio, Intel Core i3 Processor, 1 TB hard drive, DVD writable drive, 1 year hardware replacement warranty, with Windows 7 Pro will cost \$670. Huddleston will create a purchase order for consideration at the next meeting.

6. **New Business**

A. **Personnel**

Huddleston stated a couple more people have applied (EMTs and Firefighters). Tom Coates and Chris Clarke have not been active and have not been able to be reached; Huddleston will keep trying to reach them in an effort to obtain their gear. We still have 14 people on the roster and by the end of June we will have 17 people on the roster, 12 or 13 of whom will be medically trained.

B. **Chairman:** Stanley Brothers assumed position of Chair.

C. **Meeting Time**


**Motion:** by Stanley, seconded by Howard, to start the Precinct Commission Meetings at 6:00 p.m. beginning with April 4, 2016 meeting. **All in favor, motion passed.**

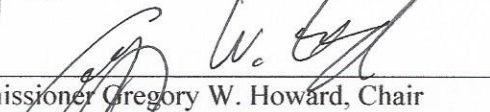
7. **Public Comments** – None.


8. **Adjournment**

**Motion:** by Brothers, seconded by Howard, to adjourn. **All in favor, motion passed.** The meeting adjourned at 8:16 p.m.

Approved on April 4, 2016

  
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Commissioner Paula Moore

  
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Commissioner Gregory W. Howard, Chair

  
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Commissioner Stanley Brothers