

**West Ossipee Fire Precinct  
Commissioners Meeting  
March 7, 2016**

**Commissioners Present:** Greg Howard, Paula Moore, Stanley Brothers.

**Recorded by:** Xann Horn – Precinct Commissioners' Secretary

**Call to Order:** Howard called the meeting to order at 7:05 p.m.

**1. Review and Approval of Meeting Minutes**

**Motion:** by Howard, seconded by Brothers, to approve February 15, 2016 meeting minutes. **All in favor, motion passed.**

**2. Purchase Orders**

**Motion:** by Howard, seconded by Brothers, to approve a purchase order to Northstar Performance for repairs to the ATV for a not-to-exceed figure of \$550.00. **All in favor, motion passed.**

**Motion:** by Brothers, seconded by Moore, to approve a purchase order to Staples for 2 AT&T two-line desk phones and ink cartridges for a total of \$231.96. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a purchase order to Ossipee Mountains Electronics for two Motorola pagers with 5 year warranty and batteries for \$1,072.00. **All in favor, motion passed.**

**3. Review and Approval of Manifests**

**Motion:** by Howard, seconded by Moore, to approve a payables manifest totaling \$12,284.62 dated March 7, 2016. **All in favor, motion passed.**

**Motion:** by Howard, seconded by Moore, to approve a payroll manifest with a gross total of \$7,217.00 for February 2016, and to approve the electronic payment of \$1,500.90 to the IRS via EFTPS for the 941 payroll taxes. **All in favor, motion passed.**

**Motion:** by Howard, seconded by to void check #7392 in the amount of \$271.56 to Time Warner Cable as it was not needed. **All in favor, motion passed.**

**4. Mail** – February 15, 2016 from Plodzyk & Sanderson with 6 bound and two unbound copies of the 2014 Financial Statement. The digital version has been posted on the website.

**5. Chief's Report** – Howard reviewed the Chief's Report (see attached).

**Motion:** by Howard, seconded by Brothers, to accept Chief's Report as presented. **All in favor, motion passed.**

6. **Treasurer's Report** – Howard reviewed the treasurer's report. The checkbook balance as of tonight, after payroll and payables, is \$126,387.84.

**Motion:** by Howard, seconded by Moore, to accept the Treasurer's Report as presented. **All in favor, motion passed.**

7. **Old Business**

A. 2016 Annual Meeting – Posting of the Annual Meeting will be in the Conway Daily Sun on March 8<sup>th</sup> and 9<sup>th</sup>. Ballots have been prepared for Article 4 for the fire suppression system.

8. **New Business**

A. **WOFD Computer** – Howard reviewed upgrading the current system versus purchasing a new desktop. It is more feasible to buy a new desktop for approximately \$670. Howard will look into this further to see what an actual cost would be.

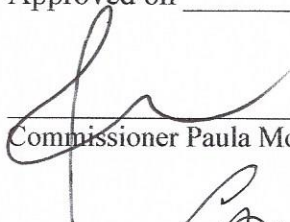
B. **Insurance** – Chief Huddleston met with Tom Green regarding insurance. Numbers will be provided at the next meeting.

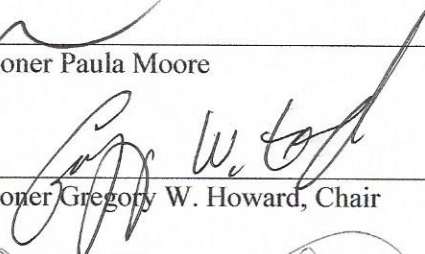
8. **Public Comments** – None.

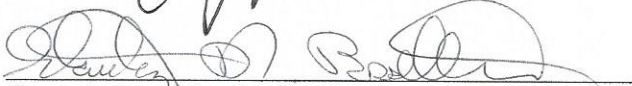
9. **Adjournment**

**Motion:** by Howard, seconded by Moore, to adjourn. **All in favor, motion passed.**  
The meeting adjourned at 7:57 p.m.

Approved on 3/21/16

  
\_\_\_\_\_  
Commissioner Paula Moore

  
\_\_\_\_\_  
Commissioner Gregory W. Howard, Chair

  
\_\_\_\_\_  
Commissioner Stanley Brothers